CPSC-I-98-1057

INTERAGENCY AGREEMENT

BETWEEN THE

U.S. CONSUMER PRODUCT SAFETY COMMISSION

AND THE

U.S. DEPARTMENT OF AGRICULTURE,
CONSOLIDATED FORMS AND PUBLICATIONS
DISTRIBUTION CENTER (CFPDC)

A. Introduction:

The U.S. Consumer Product Safety Commission, hereinafter referred to as CPSC, and the U.S. Department of Agriculture, Consolidated Forms and Publications Distribution Center, hereinafter referred to as CFPDC, hereby agree that CFPDC shall provide for the receipt, storage, handling, reporting, and distribution of CPSC's forms and publications in accordance with the terms and conditions set forth in Section D, entitled Description of Work.

- B. Subject: Publication Storage and Distribution Services
- C. Objective:

The U.S. Consumer Product Safety Commission produces a number of different forms and publications related to consumer product safety issues as part of its mission. These forms and publications are mailed to individuals and organizations throughout the United States. In order to fulfill this part of CPSCs' mission and accomplish it in the most efficient manner, it has been determined to be most advantageous to enter into an agreement with CFPDC to provide storage and distribution service of CPSC's forms and publications.

- D. Description of Work:
 - 1. CFPDC shall provide forms and publications storage,! handling, reporting,

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and distribution services for CPSC. The CFPDC shall provide to CPSC the highest quality of service available to any other client agencies using the CFPDC forms and publications storage, handling, reporting, and distribution system.

- a. CFPDC shall warehouse (approximately) 184 skids of CPSC forms and publications.
- b. CFPDC shall provide computerized inventory of CPSC forms and publications, including automatic notification to CPSC of critically low forms and publication inventory levels. CFPDC shall notify CPSC for a decision on distribution when filling an order which would deplete the entire stock.
- c. CFPDC shall maintain a computer/modem system which allows for receiving form and publication distribution requests from CPSC Headquarters Project Officer and Regional Public Affairs Specialists.
- 2. CFPDC shall be responsible for maintaining standards of service, environmental requirements, quality control, and management information requirements.
- 3. CFPDC shall provide management reports to CPSC concerning the storage, handling, reporting, and distribution of its inventory on a monthly basis. CFPDC shall provide Quarterly and Year-End summaries.
- 4. CFPDC shall implement new CPSC requirements to the CFPDC system for storing, handling, reporting, and distribution of forms and publications to the greatest extent possible.
- 5. CFPDC shall advise and seek CPSC 's agreement of all proposed or pending changes to the CFPDC system for storing, handling, reporting, and distributing forms and publications prior to implementing the proposal or initiating the work. CFPDC shall notify CPSC of the schedule for any proposed system changes.
- 6. Upon receipt of a request from CPSC, CFPDC shall perform distribution of CPSC forms and publications within 4 work days for routine orders, 2 work days for priority orders, 1 work day for emergency orders, with no additional charge for delivery within the Metro area. CFPDC shall make bulk deliveries of publications to CPSC, the District of Columbia Association for Retarded Citizens (DCARC), and any other location in the Washington D.C. Metropolitan area upon the request of CPSC.

- a. Distribution does not include the cost of packing materials or postage which will be charged at cost.
- b. There is no additional cost for a reasonable number of Emergency orders.
- c. There is no additional cost for delivery of bulk orders in the Washington D.C. Metropolitan area.
- d. Transportation costs for shipment outside the Washington D.C. Metropolitan area will be charged at cost.
- 8. CFPDC shall allow on-site inspection of the CFPDC storage and distribution center by CPSC authorized staff at anytime without prior notice.
- 9. This agreement shall be the basis for all funding commitments and transactions related to warehouse storage, handling, reporting, and distribution of CPSC inventory by the CFPDC. Modifications to the agreement may be required as a result of periodic reviews. Such *modifications will* be documented, sequentially numbered, and signed by both parties to this agreement and attached to this document as a permanent part.

E.* Contingency Plan:

- 1. The Office of Operations, Landover Service Center's, Consolidated Forms and Publications Distribution Center(CFPDC) shall, in the event of a natural disaster, fire, flooding, or other catastrophe which renders the facility unable or unavailable to provide continued, quality service, take all care necessary to prevent damage or loss of Consumer Product Safety Commission(CPSC) owned items in the possession of CFPDC and will assist the CPSC in relocating all CPSC forms and Publications to an. alternate site for distribution.
- 2. The Landover Service Center's CFPDC will replace any items which are lost or accidently destroyed by the Center.
- 3. Within 8 hours of CFPDC determining that the facility is/will be rendered unable or unavailable to provide service, CFPDC shall notify CPSC of this condition.

- 4. Within 24 hours of CFPDC notifying CPSC of its non-serviceable condition, CFPDC shall upon CPSC request, move the CPSC owned publications and forms to the loading dock area and allow access to that area by whatever Contractor CPSC designates to move the material.
- 5. CFPDC shall prorate the annual charge for any period of time that CPSC is, by necessity, forced to evacuate the CFPDC facility due to a natural disaster, fire, flooding, or other catastrophe. CFPDC shall cease billing for any period of time that CPSC does not occupy CFPDC space.

* Mandatory INSPECTOR GENERAL requirement

F. CPSC Responsibilities:

- CPSC will provide to CFPDC the information necessary to permit the effective and efficient transfer of its forms and publications to the CFPDC.
- 2. CPSC will designate representatives (inventory managers) to participate in user group meetings, held by telephone conference call, chaired by the CFPDC.
- 3. CPSC may participate in the CFPDC warehousing tests, involving the storage, reporting, handling, and distribution of forms and publications.
- 4. CPSC will routinely provide the CFPDC with updated information to keep CPSC inventory needs current.
- 5. CPSC will provide the CFPDC with security requirements, if inventory requires secured access.

G. Delivery or Performance:

DESCRIPTION	QUANTITY	PERFORMANCE
Submit Management Reports(See 0.3.)	1 original	35 days after the effective date of the agreement and thereafter 5 days after the end of the previous month

2. Submit Quarterly summary(See 0.3.)

1 original

Every 3 months after the effective

date of the agreement

3. Submit Year-End summary(See D.3.)

1 original

By the 31st day of October

H. Effective Date and Period of Agreement:

This agreement is effective 10/01/97 and shall remain in effect until the end of the Period of Performance set forth below or until either party gives notice of termination, provided that at least 6 months advance notice of intention to terminate is given. The Period of Performance shall be from 1 0/01/97 through 09/30/98. Billable charges will commence on the date service begins.

I. Periodic Review:

- 1. This agreement is subject to review by CPSC at any time during the period of performance to:
 - a. Determine if there is any need for modification, or termination.
 - b. Review performance to evaluate the quality and timeliness of the warehouse storage, handling, reporting, and distribution services and to request any needed changes in performance standards.
 - c. To request adjustments in any of the areas covered in the terms of this agreement, including the level of reimbursement.
- 2. Annually, the CPSC may, at its discretion, issue a new bilateral Interagency Agreement, which will have a period of performance of October 1 through September 30 of the following fiscal year.

J. Successor Organizations:

Any successor organization which may be established through reorganization of CFPDC which provides these services shall be responsible for carrying out this agreement, if such successor organization is acceptable to CPSC.

K. Changes or Termination:

- 1. Changes to this agreement resulting from reviews called by either party or at scheduled intervals will be documented as described in Section D.9. above.
- 2. This agreement may be terminated (also see Section H) as follows:
 - a. By USDA, Office of Operations, with three(3) months advance notification to CPSC of CFPDC's intention to terminate.
 - b. By CPSC with three(3) months advance notification to CFPDC of CPSC's intention to terminate.
 - c. Either CFPDC or CPSC may initiate termination of this agreement. If this agreement is terminated, the CFPDC shall assist CPSC in the orderly and timely transfer of services and items to a facility designated by CPSC.

L. Project Officer:

- 1. Kenneth Giles, of the Commission's Office of Information and Public Affairs has been designated as the Primary CPSC Project Officer and Inventory Manager for this Agreement. Kathleen **Begala**, of the Commission's Office of Information and Public Affairs has been designated as the Alternate CPSC Project Officer and Inventory Manager for this Agreement. These individuals may be reached on (301) 504-0580.
 - a. The Project Officer is responsible for:
 - (1) Monitoring the CFPDC technical progress, including surveillance and assessment of performance.
 - (2) Performing technical evaluation as required, assisting the CFPDC in the resolution of technical problems encountered during performance; and
 - (3) Inspection and acceptance of all work performed under the agreement.
 - b. The Project Officer is not authorized to and shall not:

- (1) Make changes in scope of work, agreement schedules and/or specifications;
- (2) Direct or negotiate any change in the terms, conditions, or amounts cited in the agreement; and
- (3) Take any action that commits CPSC or could lead to a claim against CPSC not **otherwise** authorized under Section D.I.c. of this agreement.
- 2. The following individual is responsible for the administration and coordination of the terms of this agreement for CFPDC. Copies of this document, pertinent correspondence, and changes or other transactions pertaining to this agreement shall be furnished to this individual:
 - a. USDA, CFPDC Representative

David J. Bell, Associate Deputy for Operations Department of **Agriculture** Office of Operations 14th & Independence Ave., S.W., Room 1575-S Washington, DC 20250 Telephone: (202)720-3937

3. The CFPDC principal identified above may redelegate the functions of administration and coordination of this agreement. The CFPDC principal named above is authorized to sign as the CFPDC approving official on any modifications to this agreement.

M. Reimbursement and Billing:

The CPSC will reimburse CFPDC based on costs incurred for services up to an amount not to exceed \$86,140.50 pursuant to this agreement.

- 1. On a monthly basis, itemized costs shall be billed to the U.S. Consumer Product Safety Commission, Agency Payment Officer, Accounting Operations, Washington, D.C. 20207, Attn: Ms Cecilia R. Smith. Also, itemized expenses for packing materials, postage and shipping services shall be billed and reimbursed as incurred.
- 2. SF 1081, "Voucher and Schedule of Withdrawals and Credits," shall be prepared by USDA and billed on a monthly basis.

- 3. Costs for the storage and distribution of CPSC forms and publications shall be based on the percentage of space occupied by CPSC in the CFPDC facility. That percentage will be applied to the total operating costs associated with the warehousing function of the CFPDC.
- 4. Billing for all agreed-to-costs shall be chargeable to the following accounting and appropriation data:
- 5. CFPDC shall provide CPSC with written confirmation of full annual costs for storage and Distribution by August 1, 1998. This information is required for end of year planning purposes.

Accounting Classification:98 2 103 42286 25.28

Amount Certified to Date: \$86,140.50

N. Compliance:

The servicing agency (GSA) agrees to act in full compliance with Section 1074 of the Federal Acquisition Streamlining Act (FASA)of 1994 entitled ECONOMY ACT PURCHASES.

0. Authority:

The authority for entering into this agreement is the Economy Act of 1932, 31 U.S.C. 1535, as amended, and Section 27(g)[15 U.S.C. 2076] of the Consumer Product Safety Act.

Approved and Accepted for:

The U.S. Consumer Product: Safety Commission

Approved and Accepted for:

The U.S. Department of Agriculture, Consolidated Forms and Publications Distribution Center

ature Signat

Name: Robert J. Frost Title: Contracting Officer

Name: David J. Bell

Title: Acting Associate Deputy for Operations, Office of Operations

12/4/97		NOV	171997
Date:	Date:		

TRACT ID CODE PAGE C

A 845	NOMENT OF COLICITATION/MODI	FICATION OF CONTR	AOT	1. CONTRACT ID COD	PAGE OF PAGES	
AME	NDMENT OF SOLICITATION/MODI	FICATION OF CONTR	ACI		1 2	
2. AM	ENDMENT/MODIFICATION NO.	3. EFFECTIVE DATE	4. REQUISITION/PURCHASE	REQ. NO.	5. PROJECT NO. (if applicable)	
	0011	12/05/97	96-1138-0011		99169	
6. ISSU	ED BY CODE	CPSC	7. ADMINISTERED BY (If other	r than Item 8)	CODEPUN	
	US CONSUMER PRODUCT SAFETY COMM		PETER J NE	RRET		
	DIVISION OF PROCUREMENT SERVICES		(301) 504-04	144 EXT. 1150		
	4330 EAST WEST HWY ROOM 517					
	BETHESDA, MD 20814-4408					
	ROBERT J FROST BO	01 (301) 504-0444				
8. NAME	AND ADDRESS OF CONTRACTOR (No., street, county,	State and ZIP Code) Vendo	r ID: 00017298	χ) 9A. AMENDMENT	OF SOLICITATION NO.	
	TEMS Field Engineering			9B. DATED (SEE		
	P.O. Box 247			,	•	
	Bountiful UT 84011			10A. MODIFICATION	ON OF CONTRACT/ORDER NO.	
				CPSC-C-96-	1138	
				X		
				10B. DATED (SEE	ITEM 13)	
				02/29/96		
CODE	9Y190	ACILITY CODE				
		ITEM ONLY APPLIES TO A				
	above numbered solicitation is amended as s		•	•		
(a) By submi MENT INRE	must acknowledge receipt of this amendment completing Items 8 and 15, and returning tted; or (c) By separate letter or telegram white TO BE RECEIVED AT THE PLACE DESIGNATECTION OF YOUR OFFER. If by virtue of the provided each telegram or letter makes refere	copies of the amendmen ch includes a reference to the ATED FOR ME RECEIPT OF his amendment you desire to	nt; (b) By acknowledging resolicitation and amendments of the Country of the change an offer already significant of the change an offer already significant of the change and offer already significant of the change	eceipt of this amendrent numbers. FAILUI HOUR AND DATE Submitted, such chang	ment on each copy of the offer RE OF YOUR ACKNOWLEDG- PECIFIED MAY RESULT ge may be made by telegram or	
12. ACC	COUNTING AND APPROPRIATION DATA (If required)					
	98 1 940	99169 25.66				
	13. THIS ITEM AF	PPLIES ONLY TO MOD	IFICATIONS OF CO	NTRACTS/ORD	ERS,	
	IT MODIFIES	THE CONTRACT/ORI	DER NO. AS DESC	RIBED IN ITEM	14.	
(X)	A. THIS CHANGE ORDER IS ISSUED PURSUANTTO:	(Specify authority) THE CHANGES	SET FORTH IN ITEM 14 ARE	E MADE IN THE CONTR.	ACT ORDER NO. IN ITEM 10A.	
х	B. THE ABOVE NUMBERED CONTRACT/ORDER IS SET FORTH IN ITEM 14, PURSUANT TO THE AUT		NISTRATIVE CHANGES (such	as changes in paying o	office, appropriation date, etc.)	
	C. THIS SUPPLEMENTALAGREEMENTIS ENTERED	INTO PURSUANT TO AUTHORIT	YOF:			
	D. OTHER (Specify type of modification and authority	у)				
E. IM	PORTANT: Contractor ဩ is not,	is required to sign this de	ocument and return	copies to the is	suing office.	
14. DE	SCRIPTION OF AMENDMENT/MODIFICATION (Organize	ed by UCF section headings, incl	uding solicitation/contract sub	ject matter where feasib	le.)	
I	n accordance with Section I.2., "Option	on to Extend the Term of				
t)	ne Contract", the Consumer Product Sa	fety Commission hereby				
е	xercises the option to extend the term	n of the contract through	1			
S	September 30, 1998. This option provides for continuation of the					
A.	ADP Equipment Maintenance contract during the period of					
3	ctober 1, 1997 through September 30, 3	1998.				
_	and the second s			ataa waabaa aa a	W. 6	
	as provided herein, all terms and conditions of the d AME AND TITLE OF SIGNER (Type or print)	ocument referenced in Item 9A or 10	16A. NAME AND TITLE OF C			
. 90. 11	(Type of pinny		ROBERT J FROST	B01	(1900) 504-0444	
158.	CONTRACTOR/OFFEROR	15C. DATE SIGNED	168. UNITED STATES OF AL	AEBIOA /	16C. DATE SIGNED	
				X(//\ /	1/2/20	
_	(Signature of person authorized to sign)		Signature of Po	tracting Officer)	— M/5/9'/	

NSN 7540-01-152-8070 PREVIOUS EDITION UNUSABLE STANDARD FORM 30 (REV. 10-83) Prescribed by GSA FAR (48 CFR) 53.243

SF 30 CONTINUATION SHEET

Based on the above, this contract is hereby modified as follows:

Contract	Value	for	Current	FY98	NTE	\$150,000.00
Previous	Funds			N96		\$13,526.00
Previous	Funds			N97		\$36,352.00
Mod 0011				FY98		\$30,000.00
Current				FY98	Total	\$30.000.00
				Grand	Total	\$79,878.00

The accounting and appropriation data for this action is as follows:

98 1 940 99169 25.66 - \$30,000.00 ADP Maintenance Service

EXCEPT AS PROVIDED HEREIN ALL OTHER TERMS AND CONDITIONS SHALL REMAIN UNCHANGED AND IN FULL FORCE AND EFFECT.

FOR INFORMATION CONTACT PETER J. NERRET (301)504-0444, extension 1150.

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BETWEEN THE

Interagency A Greenent Number CPSC-I-98-1140

CONSUMER PRODUCT SAFETY COMMISSION

AND THE

GENER AL SERVICES ADMINISTR ATION

1. Introduction:

> The Consumer Product Safety Commission (CPSC) and the General Services Administration (GSA) hereby agree that GSA shall provide payroll support services to CPSC in accordance with the terms and conditions set forth under Article III, Description of Work. As part of CPSC's responsibilities, CPSC sends payroll related information to GSA, Kansas City, MO., twice weekly via contract air courier. The information related to payroll includes, but is not limited to,' SF-SO's (Request for Personnel Action) and Payroll Accounting and Recording System (PAR) Payroll Action Input. GSA inputs this information into the PAR system.

- 11. Subject: Fiscal Year 1998 Payroll Support Services
- III. Description of Work:
 - Α. GSA shall furnish all necessary payroll support functions as provided by PAR, including issuance of payroll checks, savings bonds, pay and leave statements, as well as associated accounting reports including, but not limited to:
 - 1. premium pay valiidation reports
 - 2. agencywide budget reports
 - 3. quarterly overtime reports
 - 4. consolidated payroll reports
 - GSA shall transmit electronically, biweekly payroll/personnel data from B. GSA, Kansas City, to the Health and Human Services, Information Technology Service (formerly FDA Parklawn Computer Center) or other

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SC-I-98-1140

designated facilities, as necessary. In addition, GSA shall arrange for the issuance of payroll checks and/or electronic pay transfers to employee accounts.

- C. GSA shall provide data for the SF-I 13A (Monthly Report of Federal Civilian Employment) to the CPSC Office of Human Resources Management (EXHR) by the 10th of each month reflecting information for the preceding month. Subsequently, CPSC will forward the completed report directly to the Office of Personnel Management (OPM) by the 15th of each month.
- D. GSA shall produce the SF-I 13G(Monthly Report of Full-Time Equivalent/Work-Year Civilian Employment) to EXRM by the 10th of each month reflecting information for the preceding month. Subsequently CPSC will also forward this report directly to OPM by the 15th of each month.
- E. GSA shall forward records of retirement withholdings and earnings (SF-2806-CSR, SF-3100-FERS) to OPM within three weeks of receipt of separation.

IV. Liaison Officers:

For GSA: For CPSC:

Brenda Robinson Edward Horvath(alternate Brent Lawson)

Payroll Policy Staff Operations Branch

General Services
Administration

Office of Human Resources
Consumer Product Safety

Heartland Finance Center Commission

1500 E. Bannister Rd. Washington, D.C. 20207

Kansas City, MO. 64131 (301)504-0100(x1 157 or xl 170) FTS

(816)926-I 838 FTS (310)504-0124 FAX

(816)926-5606 FAX

V. Estimated Reimbursable Costs:

CPSC will reimburse GSA for actual costs incurred. The cost of the above described payroll services for fiscal year 1998 is estimated to be \$31,746.00.

VI. Method of Payment:

A. Reimbursement will be made within approximately 30 calendar days of the billing date by OPAC. GSA's Agency Station Symbol is 47-00-0016.

B. Billing for all agreed-to-costs shall be chargeable to the following CPSC accounting and appropriation data: 98 5 999 99923 25.71

VII. Period of Agreement:

The period of this agreement shall begin on October 1, 1997 and shall expire on September 30, 1998.

VIII. Cost Computation:

The cost of the above payroll services for the fiscal year cited above is estimated to be \$31,746.00, based on an average of 481 paid employees at a rate of \$66.00 per employee per year. This amount will be billed quarterly, in advance, to the account for the Consumer Product Safety Commission. The charge may be adjusted, if necessary, after the fourth quarter of the fiscal year to conform to actual costs that the National Payroll Center incurred in providing payroll support to CPSC.

IX. Authorities:

Pursuant to the authority of the Federal Property and Administration Services Act of 1949, 63 Stat. 377, as amended, 31 U.S.C. 1535, the Economy Act of 1932, as amended, and Section 27(g) of the Consumer Product Safety Commission Act, as amended, 15 U.S.C. 2076(g); the General Services Administration and the Consumer Product Safety Commission hereby agree that GSA will provide payroll support services to CPSC for the period of October 1, 1997 through September 30, 1998.

X. Disagreements:

In the event that CPSC and GSA have a disagreement arising under this interagency agreement, the parties shall cooperatively seek to resolve the disagreement by themselves. If the disagreement cannot be resolved between them, the parties agree to seek the assistance of a third party in resolving the disagreement.

XI. FASA Compliance:

As the servicing agency, GSA agrees to act in full compliance with Section 1074 of the Federal Acquisition Streamlining Act (FASA)of 1994 entitled ECONOMY ACT PURCHASES.

APPROVED and ACCEPTED by:

General Services	Consumer Product Safety
Administration	Commission /
By:	By: State of the s
Name: THOMAS J. CAPORIZZO	Name: Kobeet T. Frost
Title: DIRECTOR, HEARTLAND FINANCE CENTER (6BC)	Title: ONTRACTING Officer
Date: 1\/21/\f\7	Date: 12/5/97

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AMENDMENT OF SOLICITATION/MODII	FICATION OF CONTE	RACT	1. CC	NTRACT I	CONFIL	PAGE OF PAGES 1 2
2. AMENDMENT/MODIFICATION NO. 0023	3. EFFECTIVE DATE 12/11/97	4. REQUISITION/PURCHAS		NO.		CT NO. (If applicable)
6. ISSUED BY CODE	CONTRACT	7. ADMINISTERED BY (If of	ther than	Item 6)	COD	EPJN
CONSUMER PRODUCT SAFETY COMM		PETER J	NERRET			1011
DIVISION OF PROCUREMENT SERVICES		(301) 504		EYT 111	5.0	
4330 EAST WEST HIGHWAY ROOM 517		(301) 30.	. 0111	LX1. 11.	, ,	
BETHESDA, MD 20814-4408						
	1 (301) 504-0444					
8. NAME AND ADDRESS OF CONTRACTOR (No., street, coun		or ID: 00013372	00	QA AMENE	MENT OF SOLIC	TATION NO
WILKIN'S SYSTEMS INC	,,, out and an observe (out	01 121 00013372			(SEE ITEM 11)	
6940 Carroll Avenue					,	
TAKOMA PARK MD 20912-		_		10A.MODII	FICATION OF CO	NTRACT/ORDER NO.
			x		c-94-1093	WINAGIJONDEN NO.
				10B, DATE	D (SEE ITEM 13)	
					•	
CODE IF	ACILITY CODE			10/01	/93	
	ITEM ONLY APPLIES TO A	MENDMENTS OF SOLIC	NTATIO	NC		
Offers must acknowledge receipt of this amendment (a) By completing Items 8 and 15, and returning submitted; or (c) By separate letter or telegram which MENT TO BE RECEIVED AT THE PLACE DESIGNAT IN REJECTION OF YOUR OFFER. If by virtue of the letter, provided each telegram or letter makes reference in accounting and appropriation data (if required) 98 1 149 9	copies of the amendme h includes a reference to th TED FOR THE RECEIPT OF his amendment you desire to	nt; (b) By acknowledging e solicitation and amend F OFFERS PRIOR TO TH o change an offer already is amendment, and is red	receipt ment nu E HOUI submit ceived p	of this au umbers. p R AND DA ted, such prior to the	mendment on e FAILURE OF Y ATE SPECIFIED change may be e opening hour	each copy of the offer YOUR ACKNOWLEDG- O MAY RESULT e made by telegram or and date specified.
	PLIES ONLY TO MO					
(X) A. THIS CHANGE ORDER IS ISSUED PURSUANTTO:				_		R NO. IN ITEM 10A.
B. THE ABOVE NUMBERED CONTRACT/ORDER IS M SET FORTH IN ITEM 14, PURSUANT TO THE AUTH		MINISTRATIVE CHANGES (suc	h as cha	anges in pa	aying office. appr	opriation date, etc.)
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERE	D INTO PURSUANTTOAUTHOR	ITYOF:				
D. OTHER (Specify type of modification and authority	r)					
E. IMPORTANT: Contractor ☒ is not,	is required to sign this o	locument and return		copies to	the issuing offi	ce.'
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized	d by UCF section headings, inc		ubject ma	atter where	feasible.)	
'Cn accordance with Section I.9., "Option the Contract", the Consumer Product Safe exercises the option to extend the term September 30, 1998. This option provide performance of Base Maintenance Services October 1, 1997 through September 30, 1	Eety Commission hereby of the contract through les for the continued s during the period of					
Except as provided herein, all terms and conditions of the de	ocument referenced in Item 9A or 1	IOA, as heretofore changed re	emains un	changed at	nd in full force and	l effect.
15A. NAME AND TITLE OF SIGNER (Type or print)	ocument reletenced at item 3A or	16A. NAME AND TITLE OF ROBERT J FROST			FICER (Type or pr	
158. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF	AMERIC	A .		16C. DATE SIGNED
(Signature of person authorized to sign)		BY (\$igurature of \$		Officer)		112/11/97
toluliature or person authorized to Siuli)	•	, (prigate to to the		,, po . 110G1)		

NSN 7540-01-152-8070 PREVIOUS EDITION UNUSABLE

SF 30 CONTINUATION SHEET

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Based on the above, this contract is hereby modified as follows:

Contract	Value for	Current	FY98	NTE	\$320,655.00
Previous	Funds		N94		\$284,886.00
Previous	Funds		FY95		\$293,506.00
Previous	Funds		N96		\$192,100.00
Previous	Funds		N97		\$217,700.00
Mod 0023	(Increase)		N98		\$217,500.00
Current			N98	Total	\$217,500.00
			Grand	Total	\$1.205.692.00

The accounting and appropriation data for this action is as follows:

- 98 1 149 99939 25.82 \$27,000.00 Library Services
- 98 3 999 99942 25.78 \$7,000.00 Receptionist
- 98 3 999 99942 25.84 \$25,000.00 Labor Services
- 98 3 999 99934 25.85 \$37,500.00 Copy Center Services
- 98 3 999 99932 25.88 \$75,000.00 Mailroom/Shuttle Services
- 98 3 999 99943 25.93 \$46,000.00 Supervisory Shipping/ Receiving Services

EXCEPT AS PROVIDED HEREIN ALL OTHER TERMS AND CONDITIONS SHALL REMAIN UNCHANGED AND IN FULL FORCE AND EFFECT.

FOR INFORMATION CONTACT PETER J. NERRET (301)504-0444, extension 1150.

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AMENDMENT OF SOLICITATION/MODI	FICATION OF CONTE	RACT	1. C	ONTHACT ID CO	E V	FAGE OF	PAGES
2. AMENDMENT/MODIFICATION NO.	3. EFFECTIVE DATE	4. REQUISITION/PURCHA	SE REQ	J (Gh.	S. PROJECT NO.	(l) applica	j 5 ple)
0001	REC 3 1997	96-5467-01			2528		
S. ISSUED BY COOE	CPSC	7. ADMINISTERED BY (If	other tha	n Item 8)	CODE I jl		
US CONSUMER PRODUCT SAFETY COMM DIVISION OF PROCUREMENT SERVICES 4330 EAST WEST HWY ROOM 517 BETHESDA, MD 20814-4408 JOYCE LAWN B0:	2 (301) 504-0444	JOYCE L# (301) 50		EXT. 1148			
8. NAME AND AOORESS OF CONTRACTOR (No., street, coun	ty, State and ZIP Code) Vend	or ID: 00017411	(X)_	9A. AMENDMENT	OF SOLICITATION	N NO.	
	I						
EDTM Engineering							
3623 Marine Road				9B.DATED (SEE	ITEM 1 1)		
Toledo OH 43609		<u> </u>		100 MODIFICAT	TION OF CONTRAC	T:00055	NO.
				CPSC-S-96	TION OF CONTRAC	IORDER	NO.
			Х	CPSC-S-96	-5407		
				108. DATED (SE	E ITEM 13)		
				09/25/96			
C O D E	ACILITY CODE						
11. THIS	ITEM ONLY APPLIES TO	AMENDMENTS OF SOL	ICITATIO	ONS			
13. THIS ITEM AP	MODIFIED TO REFLECTTHE ADIORITY OF FAR 43.103 (b).	EDER NO. AS DES ES SET FORTH IN ITEM 14 MINISTRATIVE CHANGES (SI	CRIBI	ED IN ITEM	14.		
C), OTHER (Specify type of modification and authority . IMPORTANT: Contractor ☐ is not,			2	copies to the i	ssuing office		
. INFORTANT. CONTRACTOR LISTING,	a is required to sign this	document and letum		copies to the l	ocumy omot.		
DESCRIPTION OF AMENDMENT/MODIFICATION (Organ	nized by UCF section headings, i	ncluding solicitation/contract	subject	matter where feas	ible.)		
The purpose of this modification is to	=				g= 15 1		
Statement of Work, provide additional fur					Ċ.		
changes, and change the delivery schedu Changes clause (FAR 52.243-01). Therefore		rue			િગ		
Statement of Work; Section F.2, Delivery							÷
Section G.1. Payment, Paragraph c., Par		fied			ָ <u>"</u>	•	3
to read as follows:					i iş		
					: cn		
cept as provided herein, all terms and conditions of the do	cument referenced in Item 9A or						
A. NAME AND TITLE OF SIGNER (Type or print)	110	16A. NAME AND TITLE OF	F CONT	ACTING OFFICE		504-044	4
B. CONTRACTOR/OFFEROR	VP EDTM IN	16B. UNITED STATES OF		1	(301)		
1128/1	VP 11/26/97		VIII I	7 //		16C. DAT	ESIGNED
(Signature of person authorized to sign)	11/26/97	BY (Signature of (Contracti	ing Officer)		12	3 19
N 7540-01-152-8070				CTAN	IDADD FORM	- 1551	

N 7540-01-152-8070 EVIOUS EDITION UNUSABLE

STANDARD FORM 30 (REV. 10-83) Prescribed by GSA FAR(48 CFR) 53.243

- 1. Paragraph C.3.b.l. is amended to read as follows:
 - No later than March 25, 1998 the Contractor shall convert 16 the production lighters identified by the CPSC Project Officer to two (2) sets of eight (8) surrogate lighters per set in accordance with 16 CFR PART 1210 - Safety Standard for Cigarette Lighters (Attachment 2). Each surrogate lighter shall approximate the appearance, size, shape, and weight of, the production lighter intended for use by consumers. The surrogate lighters shall not produce a flame and shall produce an audible or visual signal that will be clearly discernible when the surrogate lighter is activated in each manner that would normally produce a flame in a production lighter. Set the activation point of the electronics for the two (2) sets of eight (8) surrogate lighters at the point where the lighter will just sustain a flame. This is the point of initial fuel release as measured as the "hiss" point for each of the production lighters. The Contractor shall locate the flint spark sensor within the metal lighter cover. The Contractor shall not obscure any portion of the spark. All surrogate lighters in a set shall be the same color.
- Paragraph C.3.b.2. is added as follows:
 - For the BIC surrogate lighter system, (1) one set of (8) eight surrogate lighters specified in C.3.b.l. above, the Contractor shall use the latest design of BIC production lighter.
- 3. Paragraph C.3.d.l. is modified to read as follows:
 - The Contractor shall ship the two (2) sets of surrogate lighters to CPSC as specified by the CPSC Project Officer, no later than five (5) calendar days after completion of the pre-test force measurements.
- Section F.2. Delivery or Performance is modified to read as follows

The following items shall be performed ox delivered in accordance with the following schedule:

ITEM QUANTITY DELIVERY OR PERFORMANCE

. HALPERN LIGHTERS

(1)	Build one Surrogate Lighter(See C.3.b.l.)	One	December 10, 1997
(2)	CPSC review/approve surrogate Lighter	One	December 19, 1997
(3)	Build Surrogate Lighters	1 Set of 8	January 9, 1998
(4)	Force Measurements of Surrogate Lighters (Pre-Test) (See C.3.c.l.)	1 Set of 8	January 16, 1998
(5)	FAX Submission of Force Measurements of Surrogate Lighters to CPSC (Pre-Test) (See C.3.c.2	1 Set of 8	January 16, 1998
(6)	Ship Surrogate Lighters to CPSC (C.3.d.1.)	1 Set of 8	January 21, 1998
(7)	Repair Surrogate Lighters and Ship them back to the the testing Organization (See C.3.d.2.)	As Reqd.	No later than 5 calendar days after receipt of the surrogate from the testing organization
(8)	Force Measurements of Surrogate Lighters (Post Testing) (See C.3.e.l.)	1 Set of 8	No later than 14 calendar days after receipt of the surrogates from the testing organization
(9)	FAX Force Measurements of Surrogate Lighters to CPSC (Post-Test) (See C.3.e.2.)	1 Set of 8	No later than 14 calendar days after receipt of the surrogates from the testing organization
(10)	Pinal Report Detailing all Work Completed and all Force Measurements Taken (See C.3.f.)	2 copies	No later than 19 calendar days after receipt of the surrogates from the testing organization
(11)) Return of Government Property (Including		After completion of all work as specified by the

'Surrogate Lighters) SC Project. Officer (Set H.1.)

BIC LIGHTERS

(1)	Force Measurements	1 Set	January	23,	1998
	of Production	of 8			
	Lighters				
	(See C.3.a.3.)				
(2)	FAX Submission of	1 Set	January	23,	1998

(2) FAX Submission of	1 Set	January	23,	1998
Force Measurements	of 8			
of Production Lighter	s			
to CPSC Project Offic	cer			
(See C.3.a.4)				

(3)	Build one Surrogate	One	February	6,	1997
	Lighter(See C.3.b.1.)				

(4)	CPSC	review/approve		One	February	13,	1997
	Surrog	ate	Lighter				

(5)	Build Sur	rogate	1 Set	March	6,	1998	
	Lighters		of 8				

(6)	Force Measurements	1 Set	March 20, 1998
	of Surrogate	of 8	
	Lighters (Prt-Test)		
	(Set C.3.c.1.)		

(7)	FAX Submission of	1 Set	March	20,	1998
	Force Measurements	of 8			
	of Surrogate				
	Lighters to CPSC				
	(Prt-Test) (See C.3.c.2	2.)			

(8)	Ship Surrogate	1 Set	March 25, 1998
	Lighters to CPSC	of 8	
	(C.3.d.1.)		

(9)	Repair Surrogate	As Rtqd	No later than 5 calendar
	Lighters and Ship		days after receipt of the
	them back to the		surrogate from the
	the testing		testing organization
	Organization		
	(Set C.3.d.2.)		

(10) Force Measurements	1 Set	No later than 14 calendar
of Surrogate	of 8	days after receipt of the
Lighters		surrogates from the
(Post Testing)		testing organization
(See C.3.t.1.)		

(11) FAX Force 1 Set 3 later than 14 calendar
Measurements of of 8 days after receipt of the
Surrogate Lighters surrogates from the
to CPSC (Post-Test) testing organization
(Set C.3.e.2.)

(12) Final Report 2 copies No later than 19 calendar
Detailing all Work days after receipt of the
Completed and all surrogates from the
Force Measurements testing organization
Taken (Set C.3. f.)

(13) Return of Government After completion of all Property (Including work as specified by the surrogate Lighters) CPSC Project Officer (See H.1.)

 Section G.l., Payment, Paragraph C. Partial Payments is modified to read as follows:

The Contractor shall submit vouchers for partial payment as follows:

Upon Acceptance and Amount Approval of tht Following

After CPSC's Receipt of \$ 6,250.00

force measurements

Delivery of Halptrn lighters \$11.000.00

to CPSC

Delivery of BIC lighters to \$11,000.00

CPSC

Completion of Halpern final \$ 2.500.00 force measurements and delivery of final report.

Completion of BIC final force \$ 2.500.00 measurements, delivery of final report, and return of all government property.

Final payment will be made only after delivery and acceptance of all items required by this contract.

6. Based on the above, the total amount of the purchase order has changed as follows:

FROM: : \$25.000.00
INCREASE: 8,250.00
TOTAL : \$33.250.00

			J.	1 off of Lee	
AMENDMENT OF SOLICITATION/MODI			4	PAGE OF PAGE 1 2	ES
2. AMENDMENT/MODIFICATION NO. 0003	3. EFFECTIVE OATE 12/02/97	4. REQUISITION/PURCH			
6. ISSUED BY CODE	CPSC	7. ADMINISTERED BY (I		an Itan 6)	
US CONSUMER PRODUCT SAFETY COMM	CPSC	4	JNERRET	\ <u>pjii</u>	
DIVISION OF PROCUREMENT SERVICES		ļ		4 EXT. 1150	
4330 EAST WEST HWY ROOM 517		(002)			
BETHESDA, MD 20814-4408					
PETER J NERRET BO	3 (301) 504-0444				
8. NAME AND ADDRESS OF CONTRACTOR (No., street, cou	nty, State and ZIP Code) Vende	or ID: 00017551		9A. AMENDMENT OF SOLICITATION NO.	
Logistics Applications, Inc.					
2760 Eisenhower Avenue			¦ [98. DATED (SEE ITEM 11)	
Suite 302					
Alexandria VA 22314				10A. MODIFICATION OF CONTRACT/ORDER NO.	
			х	CPSC-C-97-1006	
				10B. DATED (SEE ITEM 13)	
CODE	FACILITY CODE		-	04/18/97	
	ITEM ONLY APPLIES TO A	AMENDMENTS OF SO	LICITATION	ONS	—
The above numbered solicitation is amended a					—
Offers must acknowledge receipt of this amendment	prior to the hour and date s	pecified in the solicitat	tion or as	amended, by one of the following methods:	
(a) Ety completing Items 8 and 15, and returning submitted; or (c) By separate letter or telegram which MENT TO BE RECEIVED AT THE PLACE DESIGNA' IN REJECTION OF YOUR OFFER. If by virtue of this letter, provided each telegram or letter makes reference. 12. ACCOUNTING AND APPROPRIATION DATA (If required)	ch includes a reference to the TED FOR THE RECEIPT OF amendment you desire to c	e sòlicitation and ame FOFFERS PRIOR TO Change an offer alread	nďment n THE HOU ly submit	JR AND DATE SPECIFIED MAY RESULT tted, such change may be made by telegram of	G-
98 2 140	44201 25.28	98 2 140 4			
	PPLIES ONLY TO MOI THE CONTRACT/OR			•	
(X) A. THIS CHANGE ORDER IS ISSUED PURSUANTTO:	(Specify authority) THE CHANGE	S SET FORTH IN ITEM 1	14ARE MAI	DE IN THE CONTRACTORDER NO. IN ITEM 10A.	
B. THE ABOVE NUMBERED CONTRACT/ORDER IS I SET FORTH IN ITEM 14, PURSUANT TO THE AUTH		MINISTRATIVE CHANGES ((such as c	changes in paying office,appropriationdate,etc.)	
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED) INTO PURSUANT TO AUTHOR	RINOF:			
D. OTHER (Specify type of modification and authority)				
E. IMPORTANT: Contractor is not,	is required to sign this c	document and return		copies to the issuing office.	
14, DESCRIPTION OF AMENDMENT/MODIFICATION (Organiz	ed by UCF section headings, inc	luding solicitation/contract	subject m	natter where feasible.)	
In accordance with Section I.9., "Option	on to Extend the Term of				
the Contract", the Consumer Product Sai	ety Commission hereby				
exercises the option to extend the term	of the contract through	rh			
September 30, 1998. This option provid	les for the continued				
provision of Operation of the CPSC Hotl	-	1			
period of October 1, 1997 through Septe	mber 30, 1998.				
		00 20 20		nah d := \$::!! \$ d - \$\$ 4	
Except as provided herein, all terms and conditions of the do 154. NAME AND TITLE OF SIGNER (Type or print)	cument referenced in Item 9A or 1			Inchanged and in full force and effect. RACTING OFFICER (Type or print)	
. , ,	/	ROBERT J FROST		B01 (301) 504-0444	
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	168. UNITED STATES O	FAMERIC	16C. DATE SIGN	ED
		BY	A	Inlak	ì٦
(Signature of person authorized to sign)		(Signature of	Contraction	ng Officer)	
			7/	STANDARD FORM 30 (REV. 10-83	,

NSN 7540-01-152-8070 PREVIOUS EDITION UNUSABLE STANDARD FORM 30 (REV. 10-83) Prescribed by GSA FAR (48 CFR) 53.243

SP 30 CONTINUATION SHEET

Based on the above, this contract is hereby modified as follows:

Contract	Value for	Current	FY98	NTE	\$311,349.00
Previous	Funds		FY97		\$128,800.00
Mod 0003	(Increase)		FY98		\$396,000.00
Current			FY98	Total	\$396,000.00
			Grand	Total	\$524,800.00

The accounting and appropriation data for this action is as follows:

98 2 140 44201 25.28 - \$321,000.00 Hotline 98 2 140 44172 25.28 - \$75,000.00 Information Center/

Internet Services

EXCEPT AS PROVIDED HEREIN ALL OTHER TERMS AND CONDITIONS SHALL REMAIN UNCHANGED AND IN FULL FORCE AND EFFECT.

FOR INFORMATION CONTACT PETER J. NERRET (301)504-0444, extension 1150.

				1. CONTRACT ID CO	DE PAGE OF PAGES
MI	ENUMENT OF SOLICITATION/MODII	FICATION OF CONT			1 2
AM	NIDMENT/MODIFICATION NO.	3. EFFECTIVE DATE 11/24/97	4. REQUISITION/PURCHA 97-1146-04	SE REQ. NO.	5. PROJECT NO. (If applicable)
100			7. ADMINISTERED BY (If	other than Itom (1)	2526
. 155	,	CPSC	—	•	CODE jl
	US CONSUMER PRODUCT SAFETY COMM DIVISION OF PROCUREMENT SERVICES		JOYCE L		
			(301) 50	4-0444 EXT. 1148	
	4330 EAST WEST HWY ROOM 517				
	BETHESDA, MD 20814-4408 JOYCE LAWN B0	2 (301) 504-0444			
NA	ME AND ADDRESS OF CONTRACTOR (No., street. country)		ndor ID: 00015309	(X) T9A. AMENDMEN	NT OF SOLICITATION NO.
	(), (), (), (), (), (), (), (),	,,,			
	NTOR				
	NIST			96. DATED (SE	E ITEM 11)
	ADMINISTRATIVE OFFICE				
	BLDG. 304, ROOM 135 GAITHERSBURG MD 20899			10A. MODIFICA	TION OF CONTRACT/ORDER NO.
	GAIIIERDONG PUD 20033			X CPSC-I-9	7-1146
				10B. DATED (S	EE ITEM 13)
				03/10/97	
OD		ACILITY CODE		Ļ	
-	11. THIS The above numbered solicitation is amended as		AMENDMENTS OF SOLI		
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X)	Inted; or (c) By separate letter or telegram which TO BE RECEIVED AT THE PLACE DESIGNAT JECTION OF YOUR OFFER. If by virtue of the provided each telegram or letter makes reference ounting and appropriation data (it required) 97 2 491 13. THIS ITEM AP IT MODIFIES A. THIS CHANGE ORDER IS ISSUED PURSUANTTO: B. THE ABOVE NUMBERED CONTRACT/ORDER IS SET FORTH IN ITEM 14, PURSUANT TO THE AUTHOR. The Basic Agreement D. OTHER (Specify type of modification and authority) IMPORTANT: Contractor is not, ESCRIPTION OF AM ENDMENT/MODIFICATION (Organization of the purpose of this modification is to for Fiscal Year 1997 in the amount of the second of the purpose of the purpose of the purpose of the modification is to for Fiscal Year 1997 in the amount of the purpose of th	h includes a reference to FED FOR THE RECEIPT (his amendment you desirn the to the solicitation and 24133 25.26 PPLIES ONLY TO M THE CONTRACT/O (Specify authority) THE CHAMODIFIED TO REFLECTTHE HORITY OF FAR 43.103 (b). INTO PURSUANT TO AUTHORY) is required to sign the size of the solicity of the size	ment; (b) By acknowledging the solicitation and amend of OFFERS PRIOR TO THE to change an offer alread this amendment, and is resulted to the solicitation of the soli	ng receipt of this ame iment numbers. FAIL HE HOUR AND DATE by submitted, such characterized prior to the operation of the prior to t	ndment on each copy of the offe- LURE OF YOUR ACKNOWLEDG SPECIFIED MAY RESULT ange may be made by telegram opening hour and date specified. DERS, I 14. TRACTOROER NO. IN ITEM10A. g office, appropriation date, etc.)
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IR IR	Inited; or (c) By separate letter or telegram which TO BE RECEIVED AT THE PLACE DESIGNAT EJECTION OF YOUR OFFER. If by virtue of the provided each telegram or letter makes reference ounting AND APPROPRIATION DATA (it required) 97 2 491 13. THIS ITEM AF IT MODIFIES A. THIS CHANGE ORDER IS ISSUED PURSUANTTO: B. THE ABOVE NUMBERED CONTRACT/ORDER IS SET FORTH IN ITEM 14, PURSUANT TO THE AUTHOR. The Basic Agreement D. OTHER (Specify type of modification and authority) MPORTANT: Contractor is not, ESCRIPTION OF AM ENDMENT/MODIFICATION (Organized of the purpose of this modification is to for Fiscal Year 1997 in the amount of code 97 2 491 24133 25.26.	h includes a reference to TED FOR THE RECEIPT (his amendment you desirn the solicitation and 24133 25.26 PPLIES ONLY TO M THE CONTRACT/(6) MODIFIED TO REFLECTTHE HORITY OF FAR 43.103 (b). INTO PURSUANT TO AUTHOR) is required to sign inized by UCF section headings provide prior 'year fit \$379.00 under account	ment; (b) By acknowledging the solicitation and amend of OFFERS PRIOR TO THE to change an offer alread this amendment, and is resulted to the solicitation of the soli	ng receipt of this ame iment numbers. FAIL HE HOUR AND DATE by submitted, such chaceived prior to the operation of the operat	ndment on each copy of the offe- LURE OF YOUR ACKNOWLEDG SPECIFIED MAY RESULT ange may be made by telegram bening hour and date specified. DERS, I 14. TRACTOROER NO. IN ITEM 10A. g office, appropriation date, etc.) issuing office.'
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NSN /540-01-152-8070 PR EVIOUS EDITION UNUSABLE

(Signature of person authorized to sign)

STANDARD FORM 30 (REV. 10-83) Prescribed by GSA FAR (48 CFR) 53.243

nure of Confracting Officer)

SF 30 CONTINUATION SHEET

Previous	Funds	FY97		\$ 9,200.00
Mod 4		FY97		\$ 379.00
Current		FY97	Total	\$ 9.579.00

The total amount obligated for Fiscal Year 1997 is \$9,579.00 and is obligated under the following accounting data:

97 2 595 32485 25.22 - \$6,500.00 97 2 595 21725 25.28 - \$2,700.00 97 2 491 24133 25.26 - \$ 379.00

ALL OTHER TERMS AND CONDITIONS SHALL REMAIN UNCHANGED AND 1N FULL FORCE AND EFFECT.

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AMENDMENT OF SOLICITATION	/MODIFICA	TION OF CONTR	RACT	1. 0	CONTRACTIL	O DIV	PAGE OF PAGES
2. AMENDMENT/MODIFICATION NO.	3. EFFE	CTIVE DATE	4. REQUISITION/PURCH	ASE REQ	, NO.	5. PROJECT NO). (if applicable)
0010	ļ	09/30/97	96-1138-00	010		9 169	
6. ISSUED BY	CODE CPS	SC	7. ADMINISTERED BY (If	other tha	n Item 6)	CODEP	N
US CONSUMER PRODUCT SAFETY	COMM		PETER C	J NERRE	T		
DIVISION OF PROCUREMENT SE	RVICES		(301) 5	04-0444	EXT. 1150		
4330 EAST WEST HWY ROOM 517	1						
BETHESDA, MD 20814-4408							
ROBERT J FROST	B01 (301) 504-0444	ĺ				
8. NAME AND AODRESS OF CONTRACTOR (No., st	treet, county, State	and ZIP Code) Vendo	or ID: 00017298	(X)	9A. AMENDMENT	OF SOLICITATION	ON NO.
•							
				l			
TELOS Field Engineering					9B. DATED (SEE	ITFM 11)	
P.O. Box 247					(0		
Bountiful UT 84011					10A, MODIFICATI	ON OF CONTRA	CT/OPDED NO
							CI/ORDER NO.
				Х	CPSC-C-96-	1138	
					10D DATED (05)	F ITEM 42)	
					10B. DATED (SEI	E IIEWI 13)	
				_	02/29/96		
CODE 9 Y 190	FACILIT	CODE		·			
			AMENDMENTS OF SO				
The above numbered solicitation is ame			•	•		•	
Offers must acknowledge receipt of this am	•		•				•
(a) By completing Items 8 and 15, and retur submitted; or (c) By separate letter or telegi	ningcop	ies of the amendmei	nt; (b) By acknowledgi	ng receip	ot of this amend	ment on each	COPY of the offer
MENT TO BE RECEIVED AT THE PLACE I	DESIGNATED FO	OR THE RECEIPT OF	F OFFERS PRIOR TO	THE HO	UR AND DATE	SPECIFIED MA	Y RESULT
IN REJECTION OF YOUR OFFER. If by vir	tue of this amer	ndment you desire to	change an offer alrea	dy subm	itted, such chan	ge may be mad	de by telegram or
letter, provided each telegram or letter make		he solicitation and the	his amendment, and is	received	prior to the op	ening hour and	date specified.
12. ACCOUNTING AND APPROPRIATION DATA (ifr		05 00 00 000					
97	1 940 99169	25.66 \$6,000.					
13. THIS IT	EM APPLIES	ONLY TO MO	DIFICATIONS OF	CONT	TRACTS/ORI	DERS,	
IT MOD	DIFIES THE	CONTRACT/OR	DER NO. AS DES	SCRIBI	ED IN ITEM	14.	
(X) A. THIS CHANGE ORDER IS ISSUED PURS	SUANTTO: (Specrfy	authority) THE CHANGE	S SET FORTH IN ITEM 1	14 ARE M	ADE IN THE CONT	RACT ORDER NO	. IN ITEM 10A.
B. THE ABOVE NUMBERED CONTRACT/OR	DER IS MODIFIED	TO REFLECTTHE ADM	MINISTRATIVE CHANGES	(such as	changes in Daving	office. appropriati	on date. etc.)
SET FORTH IN ITEM 14, PURSUANT TO 1				(, - 	,
C. THIS SUPPLEMENTAL AGREEMENT IS I	ENTERED INTO PL	IRSUANT TO AUTHORIT	TYOF:				
o. The correction Acreement to	INTERED INTO TO	MODANT TO ACTION					
D. OTHER (Specify type of modification and	authority)						
B. OTTER (Opecity type of mounication and	authority)						
E. IMPORTANT: Contractor is not,	is re	quired to sign this d	locument and return,		copies to the is	ssuing office.	
14. DESCRIPTION OF AMENDMENT/MODIFICATION	(Organized by UC	F section headings, inc	cluding solicitation/contrac	t subject	matter where feasit	Die.)	
The purpose of this modification	is to provid	e incremental					
funding during the forth quarter	of FY-97.						
Based on the above, this contract	is hereby m	nodified as follows	; :				
Except as provided herein, all terms and conditions	of the document re	ferenced in Item 9A or 10	OA, as heretofore changed,	, remains u	inchanged and in fi	ull force and effec	t.
15A. NAME AND TITLE OF SIGNER (Type or print)			18A. NAME AND TITLE		RACTING OFFICE	(Type or print)	
			ROBERT J FROST		B01	(301)	504-0444
15B. CONTRACTOR/OFFEROR	1.	15C.DATE SIGNED	18B. UNITED STATES O	FAMERI	CF 1		16C. DATE SIGNED
			W/	VI	\mathcal{H}		ala.1-
(Signature of person authorized to \$100)			BY (Signature of	Contract	ng Officer)		11/30/9/

NSN 7540-01-152-8070 PREVIOUS EDITION UNUSABLE STANDARD FORM 30/(REV. 10-83)
Prescribed by GSA
FAR (48 CFR) 53.243

SF 30 CONTINUATION SHEET

Contract	Value	for	Current	FY97	NTE	\$150,000.00
Previous	Funds			FY96		\$13,526.00
Previous	Funds			FY97		\$30,352.00
Mod 0010				FY97		\$6,000.00
Current				FY97	Total	\$36,352.00
				Grand	Total	\$49,878.00

The accounting and appropriation data for this action is as follows :

97 1 940 99169 25.66 - \$6,000.00 ADP Maintenance Service

EXCEPT AS PROVIDED HEREIN ALL OTHER TERMS AND **CONDITIONS** SHALL REMAIN UNCHANGED AND IN FULL FORCE AND EFFECT.

FOR INFORMATION CONTACT :

PETER J. NERRET @ (301) 504-0444, EXT. 1150

	· -					w St	ip board
· AM·	ENDMENT OF SOLICITATION/MODIF	FICATION OF CONTE	RACT	1. 0	ONTRACTOL	WITT	PAGE OF PAGES
2. AM	ENDMENT/MODIFICATION NO.	3. EFFECTIVE DATE 10/01/97	4. REQUISITION/PURCHA		NO. \\\^_	5. PROJECT 2528	NO. (If applicable)
6. ISS	UE DBY CODE	CPSC	7. ADMINISTERED BY (If other than Item 6) C O D E RMH				DMU
	US CONSUMER PRODUCT SAFETY COMM DIVISION OF PROCUREMENT SERVICES 4330 EAST WEST HWY ROOM 517 BETHESDA, MD 20814-4408 ROSE MARY HEIDENREICH B0		ROSE MAI	RY HEII	•	_	IOTI
8. NA	ME AND ADDRESS OF CONTRACTOR (No., street, coun	nty, State and ZIP Code) Vend	lor ID: 00013363	(X)	9A. AMENDMEN	T OF SOLICITA	TION NO.
	POTOMAC TELEVISION COMMUNICATIONS, 500 N. CAPITOL STREET, N.W. SUITE 800 WASHINGTON DC 20001	INC.		Х	98. DATED (SEE 10A. MODIFICAT CPSC-C-95 10B. DATED (SE	TION OF CONTR	RACT/ORDER NO.
COD	- 1	ACILITY CODE			11/0//94		
COD	<u>- Li</u>	ITEM ONLY APPLIES TO	AMENDMENTS OF SOL	ICITATIO	ONS		
(a) B subn MEN IN R letter	Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDG-MENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified. 12. ACCOUNTING AND APPROPRIATION DATA (If required) 98 2 103 44699 25.28						
(X)		PPLIES ONLY TO MC THE CONTRACT/OF	RDER NO. AS DES	CRIBE	ED IN ITEM	l 14.	IO IN ITEM 100
(^)	A, ITIS CHANGE ORDER IS ISSUED PURSUANTIO	: (Specifyauthority) THE CHAN	GES SET FORTH IN TIEM !	AMPE INIA	ADE IN THE CON	IRACIORDER I	NO. IN TIEM TOA.
х	B. THE ABOVE NUMBERED CONTRACT/ORDER IS SET FORTH IN ITEM 14, PURSUANT TO THE AUTHOR		DMINISTRATIVE CHANGES(s	such as o	changes Inpayin	g office, appropr	iation date, etc.)
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED	INTO PURSUANT TO AUTHOR	ITY OF:				
	D. OTHER (Specify type of modification and authority)					
E. II	MPORTANT: Contractor ☐ is not,	is required to sign this	document and return	2	copies to the i	issuing office.	
5	ESCRIPTION OF AMENDMENT/MODIFICATION (Organized Control of the purpose of this modification is to accordance with section b.3. and 1.5 term of the contract for cpsc-c-95-1062	EXERCISE OPTION # 3		t subject	matter where feas	sible.)	
	ot as provided herein, all terms and conditions of the do NAME AND TITLE OF SIGNER (Type or print)		10A, as reretofore changed, 16A. NAME AND TIPLE O ROBERT J FROST	remains u	inchanged and in RACTING OFFICE BO	ER (Type or print)	1) 504-0444
15B.	CONTRACTOR/OFFEROR	1 SC. OATE SIGNED	168. UNITED STATES OF	AMERIC	h/		16C. DATE SIGNED
-	(Signature of person authorized to sign)		(Signature of	Ontract	g Officer)		11113191

NSN 7540-01-152-8070 PREVIOUS EDITION UNUSABLE STANDARD FORM 30 (HEV. 10-83) Prescri bed by GSA FAR (48 CFR) 53.243

SF 30 CONTINUATION SHEET

BASED ON THE ABOVE, THE CONTRACT IS MODIFIED AS FOLLOWS:

THIS CONTRACTS FUNDING IS CHANGED AS FOLLOWS:

TOTAL CONTRACT VALUE	FY98	NTE	\$ 173,675.00
TOTAL CONTINUE VALUE			•
PREVIOUS FUNDS	FY95	TOTAL	\$ 83,500.00
PREVIOUS FUNDS	FY96	TOTAL	\$ 93,000.00
PREVIOUS FUNDS	FY97	TOTAL	\$ 90,200.00
MOD. 14	FY98		\$ 115,000.00
	FY98	TOTAL	\$ 115,000.00
	GRAND	TOTAL	\$ 381,700.00

ACCOUNTING AND APPROPRIATION DATA

98 2 103 44699 25.28 \$ 95,000.00 98 2 890 44699 25.28 \$ 20,000.00

EXCEPT FOR HEREIN, ALL OTHER TERMS AND CONDITIONS SHALL REMAIN UNCHANGED AND IN FULL FORCE AND EFFECT.

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- AM	ENDMENT OF SOLICITA (ION/MC	DIFIC	ATION OF CONTR	ACT	1, (ENTRACT L	~dV	PAGE OF PAGES
2. AN	HENDMENT/MODIFICATION NO.	3. E	EFFECTIVE DATE	4. REQUISITION/PURCHAS		. NO.		NO. (If applicable)
0.100	0006	D.F.	10/01/97	96-1058-00		Itaan (8)	2528	
6. 155	SUED BY CO		CPSC	7. ADMINISTERED BY (If o			CODE	RMH
	US CONSUMER PRODUCT SAFETY CON					DENREICH		
	DIVISION OF PROCUREMENT SERVIOR 4330 EAST WEST HWY ROOM 517	ES		(301) 50	4-0444	EXT 1145		
	BETHESDA, MD 20814-4408							
	ROSE MARY HEIDENREICH	в05 (301) 504-0444/1145					
8.NA	ME AND ADDRESS OF CONTRACTOR (No., street,	county, St	tate and ZIP Code) Vendo	or ID: 00015824	(X)	9A. AMENDME	NT OF SOLICITAT	TION NO.
	TMM CORP., INC. (dba TUTMAN PRO 18600 QUEEN ANNE ROAD UPPER MARLBORO MD 20772	DUCTION	1 S)		x	9B. DATED (SE	ATION OF CONTR	ACT/ORDER NO.
					Α.			
						10B. DATED (S	SEE ITEM 13)	
						10/15/95	i	
COD	E	FACIL	LITY CODE					
	11. T e above numbered solicitation is amended			MENDMENTS OF SOLIC				
MEN IN R letter	(a) By completing Items 8 and 15, and returning copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDG-MENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified. 12. ACCOUNTING AND APPROPRIATION DATA (Ifrequired) 98 2 103 44563 25.28 13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS,							
(X)	A. THIS CHANGE ORDER IS ISSUED PURSUAN			DER NO. AS DESO				O. IN ITEM 10A.
X	B. THE ABOVE NUMBERED CONTRACT/ORDER SET FORTH IN ITEM 14, PURSUANTTO THE	AUTHORITY	OF FAR 43.103 (b).		uch as	changes in payin	g office, appropria	ation date, etc.)
	C. THIS SUPPLEMENTAL AGREEMENT IS ENT	ERED INT	O PURSUANTTOAUTHORIT	YOF:				
	OTHER (Specify type of modification and auth	ority)						
E. IN	MPORTANT: Contractor ☐ is not,	□is	s required to sign this d	ocument and return'		copies to the	issuing office.	
1 1	ESCRIPTION OF AMENDMENT/MODIFICATION(C THE PURPOSE OF THIS MODIFICATION IS ACCORDANCE WITH B.3. AND 1.42. OPTIC CONTRACT FOR CPSC-C-96-1058.	TO EXERO	CISE OPTION II IN TEND THE TERM OF TH		subject	matter where fea	sible.)	
	Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.							
	NAME AND TITLE OF SIGNER (Type or print)			ROBERT J FROST	CONTR	RACTING OFFICE BC	ER (Type or print)	.) 504-0444
15B.	CONTRACTOR/OFFEROR		15C, DATE SIGNED	16B. UNITED STATES OF	AMERIC	Nov		16C. DATE SIGNED
-	(Signature of person authorized to sign)			(Signature of	Contract	ing Officer)		1101311

NSN 7540-01-152-8070 PREVIOUS EDITION UNUSABLE STANDARD FORM 30 (REV. 10-83) Prescribed by GSA FAR (48 CFR) 53.243

SF 30 CONTINUATION SHEET

THIS FUNDING IS CHANGED AS FOLLOWS:

TOTAL CONTRACT VALUE	FY98	\$ 15.000.00
PREVIOUS FUNDING	FY96	\$ 15,000.00
PREVIOUS FUNDING	FY97	\$ 8,983.67
MOD 0006	FY98	\$ 15,000.00
	FY98 TOTAL	\$ 15,000.00
	GRAND TOTAL	\$ 38,983.67

ACCOUNTING AND APPROPRIATION DATA 98 2 103 44563 25.28 \$ 15,000.00

EXCEPT FOR HEREIN, ALL OTHER TERMS AND CONDITIONS ${f SHALL}$ REMAIN UNCHANGED AND IN FULL FORCE AND EFFECT.

G:\USERS\ADCB\RDWRITE\MOD\96-1058.M6E

MODIFICATION Number 0001 to INTERAGENCY AGREEMENT Number CPSC-I-97-1138 BETWEEN THE UNITED STATES CONSUMER PRODUCT SAFETY COMMISSION AND THE FOOD AND DRUG ADMINISTRATION

The purpose of this modification is to decrease the funding obligated under this agreement.

Based on the above, this agreement is hereby modified as follows:

Section XIII. entitled Basis for Estimated Costs is modified to read as follows:

XII I. Basis for Estimated Costs:

		OBJECT CLASS
Animals		26.55
Rabbits	\$1,214.23	
Rats	\$485.69	
Supplies	\$22.08	26.51
GSA (11%)	\$220.77	12.11
Animal Care	\$264.92	"25.55
TOTAL	\$2.207.69	

^{*} These monies will go directly into contract number: 223-95-2282

Previous Funds FY97 \$27,084.00

Mod 0001 (decrease) FY97 <\$24.876.31>

Current FY97 Total- \$2.207.69

EXCEPT AS PROVIDED HEREIN ALL OTHER TERMS AND CONDITIONS SHALL REMAIN UNCHANGED AND IN FULL FORCE AND EFFECT.

FOR INFORMATION CONTACT: PETER J. NERRET @ (301) 504-0444, EXT. 1150

SIGNATURE.

Robert J. Frost

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DATE:

a:c711381

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			11.00	ONTRACT ID COD	E U	PAGE OF PAGES
AMENDMENT OF SOLICITATION/MODIFIC			1		-	1 4
2. AMENDMENT/MODIFICATION No. 3.	EFFECTIVE DATE	4. REQUISITION/PURCHA	SE'REQ.	NO.	5. PROJECT NO). (If applicable)
0008	11/03/97	96-1141-08			2543	
6. ISSUED BY COOE	CPSC	7. ADMINISTERED BY (If (other tha	in Item 6)	CODE j	1
US CONSUMER PRODUCT SAFETY COMM		JOYCE LA	NWA			
DIVISION OF PROCUREMENT SERVICES		(301) 50	4-0444	EXT. 1148		
4330 EAST WEST HWY ROOM 517		I				
BETHESDA, MD 20814-4408		I				
	(301) 504-0444					
8. NAME ANO AOORESS OF CONTRACTOR (No., street, county,	State and ZIP Code) Vend	dor ID: 00015769	(X)	9A. AMENOMENT	OF SOLICITATION	ON NO.
AMB ASSOCIATES, INC.			-			
8601 GEORGIA AVENUE				9B.DATED (SEE	ITEM 11)	
SUITE 612		_				
SILVER SPRING MD 20910				10A. MODIFICATIO		CT/ORDER NO.
			Х	CPSC-C-96-1	.141	
			-	108. DATED (SEE	ITEM 42\	
				,	11EW 13)	
CODE	LITY CODE		1	06/06/96		
1	LITY CODE	AMENDMENTS OF SOLIC	L	NO		
The above numbered solicitation is amended as set f					extended. 🗀 is	not extended.
Offers must acknowledge receipt of this amendment pri		•				
(a) By completing Items 8 and 15, and returning	copies of the amendme	nt; (b) By acknowledging	receipt	t of this amendr	nent on each	copy of the offer
submitted; or (c) By separate fetter or telegram which in						
MENT TO BE RECEIVED AT THE PLACE DESIGNATED IN REJECTION OF YOUR OFFER. If by virtue of this an						
fetter, provided each telegram or letter makes reference	e to the solicitation and t	his amendment, and is re	eceived	prior to the ope	ning hour and	date specified.
12. ACCOUNTING AND APPROPRIATION DATA (If required)						
98 1 940 9910	69 2543					
13. THIS I tem Appl	IES ONLY TO MO	DIFICATIONS OF C	CONTR	RACTS/ORD	ERS,	
IT MODIFIES TH	IE CONTRACT/OR	DER NO. AS DESC	CRIBE	D IN ITEM 1	4.	
(X) A. THIS CHANGE ORDER IS ISSUED PURSUANTTO: (Sp	ocifyauthority) THE CHANC	GES SETFOATH IN ITEM 144	ARE MAC	DE IN THE CONTR	ACT ORDER NO.	IN ITEM 10A.
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIF		MINISTRATIVE CHANGES (suc	h as ch	anges in paying of	fice, appropriation	on date, etc.)
SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORIT	Y OF FAR 43.103 (b).					
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED IN	_					
X AMB's letters of October 30, 1997	⁷ & Changes Cla	use 52.243-01				
0. OTHER (Spmctfy type of modification and ● uthortty)						
E. IMPORTANT: Contractor is not,	s required to sign this d	ocument and return '	с	opies to the iss	uing office.	
14.DESCRIPTION OF AMENDMENT/MODIFICATION (Organized	by UCF section headings, in	ncluding solicitation/contract s	subject m	atter where feasible	e.)	
The purpose of this modification is to make		_				
under the Changes Clause for Part One, Help						
to allow for two (2) levels of help desk sup		to				
provide additional funds for this change a	s well as additional					
funds for Task Order No. 1. Therefore,						
Except as provided herein, all terms and conditions of the documer 15A. NAME ANO TITLE OF SIGNER (Type or print)	nt referenced in Item 9A or 10	DA, as heretofore changed, rei				
	•	ROBERT J FROST	2011 NA	B01	• • • •	504-0444
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED Z	16B. UNITED STATES OF A	MERICA	}		16C, DATESIGNED
				h		
(Signature of pareon authorized to sign)	_	BY	01720	Officer)		1113 197
(Signature of person authorized to sign)		(Signature of Ed	miracting		ARD FORM 3	10EV 10-82\

NSN 7540-01-152-8070 PREVIOUS EDITION UNUSABLE

30-105

STANDARD FORM 30 (REV. 10-83) Prescribed by GSA FAR (48 CFR) 53.243

- Section B.3. Services and Prices, paragraph a. is modified to read as follows:
 - a. Part I

For services to be performed under Part One, Help Desk Support Services, under this contract, the Contractor shall utilize the loaded rates **as** Set forth below. Levels One and Two refer to those levels of support specified in C.3.d.

LEVEL ONE

\$25.76 - (loaded hrly rate) - Basic Year \$26.76 - (loaded hrly rate) - Opt Yr 1 527.79 - (loaded hrly rate) - Opt Yr 2 \$28.87 - (loaded hrly rate) - Opt Yr 3 \$29.98 - (loaded hrly rate) - Opt Yr 4

LEVEL Two

- \$31.66 (loaded hrly rate) Opt Yr 2 \$32.77 - (loaded hrly rate) - Opt Yr 3 \$33.92 - (loaded **hrly** rate) - Opt Yr 4
- Section C.3.d. paragraphs (3) and (4) are modified to read as follows:
 - (I) Part One Help Desk Support Services
 - (3) The contractor shall provide the following two levels of service to the CPSC user community through the help desk:

Help Desk Support - Level 1

- $\mathbf{a})$ $\boldsymbol{Software}$ Support $\boldsymbol{\ \ }$ Assisting users with the use of CPSC supported software
- b) Analysis and Troubleshooting Apply analysis and troubleshooting techniques to resolving user hardware and software problems
- d) Application or Operating System Assistance Support the user in the use Of current versions of DOS and Windows 3.x/95
- e) Hardware Support including the physical movement and

repair of equipment where possible and cost effective, otherwise assist in the maintenance of equipment.

- f) Assist with the upgrading of personal computers including physical replacement, software installation, the transfer of the user's data and customization.
- g) ISIS Meetings Attend meetings and play an active role as a member of the ISIS team in improving operations and customer service by making suggestions and/or recommendations.
- h) Help maintain equipment inventory as instructed by the Property Officer when relocating and/or installing new or existing equipment.

Help Desk Support - Level 2

This level of support will include the Level 1 support items plus the following:

- a) Software Support, including assistance with the planning and implementation of software, both new and upgrades.
- b) Development of documentation, including installation procedures and standard operating procedures.
- c) Development of standard configurations for agency personal computers, software and operating systems, as needed. This would also include the development of standard image/cloning files to be used in conjunction with cloning software, such as Ghost.
- d) Occasionally, as requested, instruct CPSC personnel in specific areas of expertise such as Windows 95, Internet access, networks, etc.
- (4) The individual(s) assigned shall have a working knowledge (having used the applications in \boldsymbol{a} support role, not just as an end user) of the following packages operating in a Novell Netware v3.x/4.x and Microsoft DOS 6.x and Windows 95/NT environment:

Required Software Optional Software

Windows 3.x Ghost Windows 95 ReachOut WordPerfect 5.2/6.1 cc:Mail Mobile

Quattro Pro for Windows cc:Mail Adobe Acrobat Reader Paradox for Windows Netscape Navigator Microsoft Internet

Explorer

Norton Anti-Virus Software Laplink Quattro Pro or MS Excel Microsoft Office Paradox or MS Access

Procomm for Windows

In addition, the Level 2 help desk support individual(s) shall have a minimum of 2 years experience at the support level with the above software plus support $\it experience$ with Microsoft Office and/or Corel Office.

Contract Value for Current	FY98 NTE	\$500, 000.00
Previous Funds	FY96	\$ 52,756.48
Prevrous Funds	FY97	\$114,011.48
Previous Funds	FY98	\$115,000.00
Modification No. 8	FY98	\$ 11,892.80
Current	FY98 Total	\$126,892.80
Grand Total		\$293,660.76

This increase of \$11,892.80 is broken down as follows:

\$8,892.80 = additional funding for Task Order No. 1 \$3,000.00 = additional funding for Help Desk Services

The accounting and appropriation ${\tt data}$ applicable for this modification is: 98 1 940 99169 25.42

All other terms and conditions remain unchanged.

leptoar 1. CONTRACT ID COD AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT 1 2 4. REQUISITION/PURCHASE REQ. NO. 2. AMENDMENT/MODIFICATION No 5. PROJECT NO. (If applicable) 0013 10/01/97 94-1094-13 2561 6. ISSUED BY CODE 7. ADMINISTERED BY (If other than Item 6) CPSC CODE 11 US CONSUMER PRODUCT SAFETY COMM JOYCE LAWN DIVISION OF PROCUREMENT SERVICES (301) 504-0444 EXT. 1148 4330 EAST WEST HWY ROOM 517 BETHESDA, MD 20814-4408 JOYCE LAWN (301) 504-0444 8 NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) Vendor ID: 00017061 9A, AMENDMENT OF SOLICITATION NO. (X)WESTAT 98. DATED (SEE ITEM 11) 1650 RESEARCH BOULDEVARD ROCKVILLE MD 20850-3129 10A.MODIFICATION OF CONTRACT/ORDER NO. CPSC-c-94-1094 х 106. DATED (SEE ITEM 13) 06/02/94 FACILITY CODE CODE 11. THISITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers [] is extended, [] is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning ____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDG-MENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or fetter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified. 12. ACCOUNTING AND APPROPRIATION DATA (If required) 98 2 598 32485 2581 13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14, A. THIS CHANGE ORDER IS ISSUED PURSUANTTO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A. B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECTTHE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14. PURSUANTTO THE AUTHORITY OF FAR 43.103 (b). THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANTTO AUTHORITY OF: The Basic Contract Х 0. OTHER (Specify type of modification and authority) E. IMPORTANT: Contractor is not, is required to sign this document and return copies to the issuing office 14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) In accordance with Section 1.8, Option to Extend the Term of the Contract, the Consumer Product Safety Commission hereby exercises the option to extend the term of the contract from the period October 1, 1997 through September 30, 1998. This option (Option Period IV) provides for human factors support for product safety assessment. Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as herefofore changed, r ins unchanged and in full force and effect

15A. NAME AND TITLE OF SIGNER (Type or print) 18A NAME AND TITLE OF 15B. CONTRACTOR/OFFEROR 15C. DATE SIGNED (Signature of person authorized to sign)

ROBERT J FROST

CONTRACTING OFFICER (Type or print) (301) 504-0444 B01

16B. UNITED STATES OF

STANDARD FORM 30 (REV. 10-83

18C DATE SIGNED

Funds for this option period will be obligated by individual tasks.

				Clipbours
AMENDMENT OF SOLICITATION/MOD	IFICATION OF CONT	RACT	1. CONTRACT ID CO	PAGE OF PAGES 1 3
AMENDMENT/MODIFICATION NO.	3. EFFECTIVE DATE	4. REQUISITION/PURCHASE	REQ. NO.	5. PROJECT NO. (It applicable)
07	10/01/97	95-1164-07		
ISSUED BY COOE	CPSC	7. ADMINISTERED BY (If other	r than Item 6)	CODE JL
US CONSUMER PRODUCT SAFETY COMM		JOYCE LAWN		
DIVISION OF PROCUREMENT SERVICES		(301) 504-	0444 EXT. 1148	
4330 EAST WEST HWY ROOM 517				
BETHESDA, MD 20814-4408 JOYCE LAWN BO	02 (301) 504-0444			
IAME AND ADDRESS OF CONTRACTOR (No., street, cou		dor ID: 00013762	9A. AMENDMEN	IT OF SOLICITATION NO.
	, olato ana 2 ocac,		_	
NATIONAL PUBLIC SERVICE		t	98. DATED (SEI	E ITEM 44)
RESEARCH INSTITUTE			96. DATED (SEI	E IIEW II)
8201 CORPORATE DRIVE			10A. MODIFICA	TION OF CONTRACT/ORDER NO.
LANDOVER MD 20785-			CPSC-C-95	
			x	
			10B. DATED (SE	EE ITEM 13)
			09/21/95	
DDE	ACILITY CODE			
11. THIS	TEM ONLY APPLIES TO	AMENDMENTS OF SOLICIT	TATIONS	
	PPUES ONLY TO MO			
IT MODIFIES A. THIS CHANGE ORDER IS ISSUED PURSUANTTO	STHE CONTRACT/OF			
8. THE ABOVE NUMBERED CONTRACT/ORDER IS SET FORTH IN ITEM 14, PURSUANT TO THE AUT	HORITY OF FAR 43.103 (b).		(such as changes in pay	ing office, appropriation date, etc.)
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED The Basic Contract		IY OF:		
D. OTHER (Specify type of modification and authority)			
IMPORTANT: Contractor ⊠ is <i>not,</i>	is required to sign this o	document and return	copies to the is	ssuing office.
. DESCRIPTION OF AMENDMENT/MODIFICATION(Organ	nized by UCF section headings, In	cluding solicitation/contract sub	ject matter where feasi	ble.)
In accordance with Section I.7., Option of the Contract, the Consumer Product (CPSC) hereby exercises the option to exthis contract to cover the period from through September 30, 1998. This option	Safety Commission xtend the term of October 1, 1997			ng -
provides benefits assessment support for				
ept as provided herein, all terms and conditions of the do . NAME AND TITLE OF SIGNER (Type or print)	cument referenced in Item 9A or 1	0A, as heretofore changed, remaids. NAME AND TITLE OF COROBERT J FROST		(Type or print)
3. CONTRACTOR/OFFEROR	15C. DATE SIGNED	168. UNITED STATES OF AMI		16C. DATE SIGNED
(Signature of person authorized to sign)		BY (Sygnaphre or sont	acting Officer)	- 11/3/9
7540-01-152-8070			STAN	DARD FORM 30 (REV 10-83)
EVIOUS EDITION UNUSABLE	30-1	105	Prescri	bed by GSA BCFR) 53.243

Funds for this option period \mbox{will} be obligated \mbox{ty} individual tasks

•				(Clipt	rard
- AMENDMENT OF SOLICITATION/MODIFIC	CATION OF CONTR	ACT	1.	NTRACT ID COL	DE <i>J</i>	PAGE OF PAGES 1 2
2. AMENDMENT/MODIFICATION NO. 3.	EFFECTIVE DATE	4. REQUISITION/PURCHAS	SE REQ.	NO.	5.PROJECT N	IO. (If applicable)
009	10/01/97	96-1140-0	9.		2544	•
6. ISSUED BY CODE	CDCC	7, ADMINISTERED BY (12	othrr tha	ın item6)	CODE	77
	CPSC	· ·		,		JL .
US CONSUMER PRODUCT SAFETY COMM		JOYCE L				
DIVISION OF PROCUREMENT SERVICES		(301) 50	4-0444 E	EXT. 1148		
4330 EAST WEST HWYROOM 517						
BETHESDA, MD 20814-4408		[
JOYCE LAWN B02	(301)504-0444	1				
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county,	State and ZIP Code) Vendo	or ID: 00015743	(X)	9A. AMENDMENT	OF SOLICITATI	ON NO.
DIGITAL SOLUTIONS, INC. 8807 SUDLEY ROAD				98.ĐATED (SEE	ITEM 11)	
SUITE 112		•		10A.MODIFICAT	ON OF CONTR	ACT/ORDER NO.
MANASSAS VA 22110				CPSC-C-96-	-1140	
			X	SBA 030)4-96-6-(2186
				108. DATED (SEE	E ITEM 13)	
				·	-,	
- Isra	W.T			02/15/96		
	ILITY CODE		1017 4 71	0110		
11. THIS II	EM ONLY AF'PUES TO				extended []	C not ovtended
submitted; or (c) By separate letter or telegram which MENT TO BE RECEIVED AT THE PLACE DESIGNATE IN REJECTION OF YOUR OFFER. If by virtue of this letter, provided each telegram or letter makes reference 12. ACCOUNTING AND APPROPRIATION DATA (If required)	D FOR THE RECEIPT OF amendment you desire to	OFFERS PRIOR TO To change an offer alread	HE HOL	JR AND DATE : itted, such chan	SPECIFIED Manage may be managed may be managed may be managed	AY RESULT ade by telegram or
98 2 591 11: 13. THIS ITEM APPI		IFICATIONS OF	CONT	RACTS/ORE	FRS	
	HE CONTRACT/OR	DER NO. AS DES	CRIBI	ED IN ITEM	14.) IN ITEM 100
(A) A THIS CHANGE ORDER IS ISSUED FORSUANTIO. (S)	ectry authority) The Change	es sel forth in Hein)4	ARE WA	DE IN THE CONT	RACTORDER NO	J. IN TIEW TOA.
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIF SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORI		ISTRATIVE CHANGES (suc	has chan	ges in paying offic	•, appropriation	date, ● tc.)
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INT The Basic Contract	O PURSUANT TO AUTHORITY	OF:				
D. OTHER (Specify typm of modification and authority)						
E. IMPORTANT: Contractor is not,	is required to sign this de	ocument and return		copies to the is	suing office.	
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized	by UCF section headings, inc	luding solicitation/contract	subject n	natter where feasit	ole.)	
In accordance with Section I.S., Option to	Extend the Term of t	the				
Contract, the Consumer Product Safety Con						
exercises the option to extend the term of	_	, or				
the period from October 1, 1997 through September 33, 1998. This						
option (Option Year II) provides for support services including						
data entry, data reduction and programming	•					
Except as provided herein, all terms and conditions of the docum	ent referenced in Item 9A or 35					ct.
15A, NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF ROBERT J PROST	CONTR	ACTING OFFICER B01		504-0444
15E. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF	MEAIC	^		16C. DATE SIGNED
(Signature of person authorized to sign)	-	(Signature of 9	gertracte	ng Officer)		1111517/

30-105

NSN 7540-01-152-8070 PREVIOUS EDITION UNUSABLE

Based on the above, the contract is hereby modif fed to provide for incremental funding as follows:

. . . .

Contract Value for Current	FY98 NTE	\$500,000.00
Previous Funds	FY96	s 91,494.09
Previous Funds	FY97	\$137,083.00
Mod 9 Additional	FY98	\$125,000.00
Current	FY98 Total	\$125,000.00
Grand Total		\$353,577.09

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AMENDMENT OF SOLICITATION/MODI	3. EFFECTIVE OATE	4. REQUISITION/PURCHASE R	REQ. NO.	5. PROJECT NO. (If applicable)
0001	10/30/97	98-1136.01		25.43
SSUED BY COOE	CPSC	7. ADMINISTERED BY (If other	r than Item 6)	CODE DBK
US CONSUMER PRODUCT SAFETY COMM		DODIE B KES	SSLER	
DIVISION OF PROCUREMENT SERVICES		(301) 504-044	14 EXT. 1147	
4330 EAST NEST HWY ROOM 517				
BETHESDA, MD 20814-4408				
NAME AND ADDRESS OF CONTRACTOR (No., street, cou	inty, Stats and ZIP Code) Vend	dor ID: 00015820	9A. AMENOMEN	ITOF SOLICITATION NO.
DEPT OF JUSTICE, SYSTEMS TECH STA	AFF		27 2177 (27)	
ATTN: SURRINDAR HANSRA, INFO RES	MGMT		98. DATED (SEI	E IIEM 11)
500 FIRST STREET, N.W., SUITE 300)		10A MODIFICA	TION OF CONTRACT/ORDER NO.
WASHINGTON DC 20530			CPSC-I-98	
		Х	1 0100 1 30	1130
		Ì	10B.DATED (SE	EE ITEM 13)
			10/01/97	
DE	FACILITY CODE			
11. THIS The above numbered solicitation is amended as		AMENDMENTS OF SOLICITA		
	THE CONTRACT/OF C (Specify authority) THE CHAN MODIFIED TO REFLECTTHE A HORITY OF FAR 43.103 (b).	DMINISTRATIVE CHANGES (such	IBED IN ITEM	14.
AGREEMENT BETWEEN THE PARTIES 0. OTHER (Specify type of modification and authority	3			
IMPORTANT: Contractor ☐ is not,	is required to sign this	document and return'	copies to the	issuing office
DESCRIPTION OF AMENDMENT/MODIFICATION (Orga Modification No. 0001 provides for add: as follows:	nized by UCF sectionheadings,in			
CONTINUED ON PAGE	2			
cept as provided herein, all terms and conditions of the do	cument referenced in Item 9A or	10A, as heretofo <u>re cha</u> nged, remai	ins unchanged and in	full force and effect.
NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CO		R (Type or print)
CONTRACTOR/OFFEROR	15C. DATE SIGNED	BY BY	ERICA	18C. DATE SIGN
(Signature of person authorized to sign)		Signature of Conti	racting Officer)	1/ <i>0/50/</i>

NSN 7540-01-152-8070 PREVIOUS EDITION UNUSABLE STANDARD FORM 30 (REV. 10-83) Prescribed by GSA Far (48 cfr) 53.243'

Contract value	FY-98	\$317,825.10
Current funding	FY-98	20,341.00
MOD 0001 obligation	FY-98	\$297,484.10
Grand Total	FY-98	\$317,825.10

Accounting and Appropriation Data:

98 2 940 99169 25.43 (INCREASE: + \$297,484.10)

The total amount of this agreement is increased by \$297,484.10, from \$20.341.00 to \$317,825.10.

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED AND IN FULL FORCE AND EFFECT.

AMENDMENT OF SOLICITATION/MODI	FICATION OF CONTE	RACT	, ,
2. AMENDMENT/MODIFICATION NO.	3. EFFECTIVE DATE	4. REQUISITION/PURCHASE REQ. NO.	5, PROJECT NO. (If applicable)
0022	10/23/97	94-1093-0022	99942
8. ISSUED BY CODE	CONTRACT	7. ADMINISTERED BY (I? other than Item 6)	CODE PUN
CONSUMER PRODUCT SAFETY COMM	CONTRACT	PETER J NERRET	
DIVISION OF PROCUREMENT SERVICES		(301) 504-0444 EXT. 11	50
4330 EAST WEST HIGHWAY ROOM 517		(302) 301 0111 EXT. 11.	,,
BETHESDA, MD 20814-4408		1	
PETER J NERRET BO	3 (301) 504-0444	I	
8, NAME AND AOORESS OF CONTRACTOR (No., street, cou		or ID: 00013372 (X) 9A. AMENG	DMENT OF SOLICITATION NO.
G, NAME AND ACCRESS OF CONTINUOUS (NO., 1999), COU	nty, Statoand Zii Code, Vend	or ID: 00013372 (X) 9A. AMENI	mient of occionation.
WILKIN'S SYSTEMS INC		98-DATED	(SEE ITEM 11)
6940 Carroll Avenue			(4-12-11-11-11-11-11-11-11-11-11-11-11-11-
TAKOMA PARK MD 20912-		10A. MODIE	FICATION OF CONTRACT/ORDERNO.
			2-94-1093
		x CFSC-C	91-1093
		10B. DATE	D (SEE ITEM 13)
		}	,
CODE	ACILITY CODE.	10/01	73
1		AMENDMENTS OF SOLICITATIONS	
The above numbered solicitation is amended as s			Dis extended Dis not extended
13. THIS ITEM AP	THE CONTRACT/OR : (Specify authority) THE CHAN - Alternate 1 April 198 ODIFIED TO REFLECTTHE ADDRITY OF FAR 43,103(b).	84 MINISTRATIVE CHANGES (such as changes inpa	EM 14. CONTRACTORDER NO. INITEM 10A.
E. □ MPORTANT: Contractor ☐ is not, 14.DESCRIPTIONOFAMENDMENT/MODIFICATION(Organize)	is required to sign this d	<u> </u>	he issuing office.
The purpose of this modification is to p within the scope of the contract and to during the forth quarter of FY-97. Based on the above, Section C.3., subsect as follows: Except as provided herein, all terms and conditions of the documents. NAME AND TITLE OF SIGNER (Type or print) S. A S. BECK. V.P. O.N. 1558, CONTRACTOR/OFFEROR	add incremental fundirection f. is hereby reads	3	d in full force and effect. ICER (Type or print) B01 (301) 504-9444

NSN 7540-01-152-8070 PREVIOUS EDITION UNUSABLE STANDARD FORM 30 (REV. 10-83) Prescribed by GSA FAR (48 CFR) 53.243

f. CPSC Information Services

- (1) Contractor shall provide receptionist and/or clerical service for the CPSC Information Center and various' Headquarters Offices. Duties include, but are not limited to answering telephones, receiving visitors, filing, typing, and distributing mail within that office, etc.
 - (a) Receptionist and Clerical Services
 - 1) Receives visitors and answers telephone calls to the Consumer Product Safety Commission's Headquarters offices. Answers inquiries based on a general knowledge of the Commission's mission and refer visitors and calls to appropriate office and/or staff members.
 - a) Answer and screen all incoming calls and visitors in a courteous manner. Ascertain the name of caller/visitor, company affiliation, if any, purpose of call/visit, and expeditiously transfer caller to the appropriate office and if it is a visitor, contact individual being visited and 'verify vhether they can see said visitor.
 - 2) As required, arrange conferences, meetings, and events, informing participants of topics to be discussed and other appropriate background information. Uses a variety of agency automated information management systems, i.e. WordPerfect, cc:Mail, etc. Performs moderate typing assignments.
 - 3) Serves as pick-up and drop-off point for Headquarters materials to be picked-up or delivered by messenger service companies.
 - 4) As required, shall maintain the Consumer Product Safety Commission's display racks of vacancy announcements, press releases, federal register notices, safety alerts,

current brief ing packages, information and educational publications, public display of Commission agendas, and other general information materials. Sort, classify, and file materials for easy retrieval. As requested by mail and telephone, retrieves requested material and forwards to the appropriate individuals. Informs appropriate office when materials on display racks require replenrshment.

- 5) As required, assist public in locating reference materials. Review and dispose of expired materials on a weekly basis.
- 6) As required, manages photocopy equipment that has been assigned to the Information center and/or offices. Reports copier malfunctioning immediately to the supervisor and monthly meter readings, replenishing paper, toner, and other supplies
- Provide limited and controlled copying services, upon request, to visitors. Copyrighted material shall not be reproduced. Personal papers of any kind shall not be reproduced.

This change results in no increase in the negotiated hourly rates under the contract.

Also, the contract is modified by the addition $of\, \text{incremental}$ funding as follows:

Contract	Value	for	Current	FY97 NTE	\$311,349.00
Previous	Funds			FY94	\$284,886.00
Previous	Funds			FY95	\$293,506.00
Previous	Funds			FY96	\$192,100.00
Previous	Funds			FY97	\$216,000.00
Mod 0021				FY97	s 1,700.00
Current				FY97 Total	\$217,700.00
				Grand Total	5988.192.00

The accounting \mbox{and} appropriation \mbox{data} for this \mbox{action} is \mbox{as} follows:

97 3 999 99942 25.78 \$1,700.00 Receptionist Services

EXCEPT AS PROVIDED HEREIN ALL OTHER TERMS AND CONDITIONS SHALL REMAIN UNCHANGED AND IN FULL FORCE AND EFFECT.

FOR INFORMATION CONTACT: PETER J. NERRET @ (301) 504-0444,

Wiphear O

CPSC-IAG-98-8059 Page 1 of 7

INTERAGENCY AGREEMENT BETWEEN THE MARTIN ARMY COMMUNITY HOSPITAL FORT BENNING, GEORGIA AND THE U.S. CONSUMER PRODUCT SAFETY COMMISSION

I. <u>Introduction</u>

'The Martin Army Community Hospital, Fort Benning, Georgia, (hereinafter called MACH), agrees to furnish the U.S. Consumer Product Safety Commission (hereinafter called CPSC) the services described herein and in accordance with the terms and conditions set forth under III, Statement of Work, below.

II. <u>Purpose</u>

The purpose of this Interagency Agreement is to continue the services that MACH provided under Interagency Agreement CPSC-IAG-96-8055 with the CPSC for continued participation in the National Electronic Injury Surveillance System (NEISS) with CPSC during the period set forth in VI, below.

III. Statement of Work

The MACH shall furnish services and facilities to conduct the work as set forth below.

Hospital's Scope of Work

Independently, and not as an agent of the Consumer Product Safety Commission (CPSC), the MACH shall provide the personnel and facilities necessary to perform the following tasks, except as provided in Paragraph D, "Government Furnished Materials/Equipment":

A. NEISS Surveillance Reports

1. The hospital shall establish a control system within the hospital to record on its emergency room patient records the patient's age, sex, diagnosis, body part affected, disposition, product(s) involved (if any), location of accident or incident (if any), and such other information as may be specified in the NEISS Coding Manual (copy provided for information purposes) and in special survey instructions. A brief description of each accident or incident shall also be recorded; e.g., "fell off bicycle." Product brand names shall also be recorded whenever obtainable. The hospital shall solicit this information during the patient interview or treatment.

2. The hospital shall:

- (a) Permit a representative of CPSC (Mike Langford, Cataula, Georgia), in whose selection the hospital concurs, to review the hospital emergency case records on a daily basis.
- (b) Allow the CPSC representative to code all in-scope records on a daily basis in accordance with the NEISS Coding Manual provided by the Government, and any special survey or other instructions. Coding and record reviewing hours shall be scheduled at a time convenient with the hospital's emergency room schedule.
- When the CPSC representative is notified by CPSC, by telephone or micro computer, that a specific transmitted case is one of the occasional cases selected for a follow-up inquiry, the hospital shall supply the name, address and telephone number of the patient to the CPSC representative (Mike Langford, Cataula, Follow-up inquiries will be performed by telephone or in person by representatives of CPSC or other Federal agencies. Such inquiries will only be performed on a small fraction of the hospital's reported injury cases. Patient identification information will only be supplied to trained interviewers to permit them to gather additional etiologic or epidemiologic data about selected cases from the patient, relatives, or other individuals who might be aware of the detailed circumstances surrounding an injury. Confidentiality of the information reported, as to identity of the victim, will be observed. Patient identification information will be removed from all reports and documents maintained by CPSC. CPSC will not supply patient identification information to other agencies unless they provide assurances that they will not release this information without patient consent.
- 4. CPSC will provide NEISS orientation and training to all involved hospital/CPSC personnel. The hospital and the CPSC representative shall make available its personnel for training at the initiation of the original contract and as personnel are replaced. This training will be accomplished at the hospital site at a time convenient to both the hospital's staff, CPSC representative, and CPSC trainer.
- 5. The hospital shall provide a desk and/or table and chair at which the CPSC representative can perform the review and coding of cases.
- 6. The hospital shall provide a parking space for the CPSC representative's automobile.

- 7. The hospital shall allow the CPSC representative to use a telephone while on the hospital premises. Any costs incurred by the CPSC representative for long distance calls will be paid by the Government's contract representative, Mike Langford, Cataula, Georgia.
- 8. The hospital shall permit the CPSC representative to perform the functions described above.

B. Supplemental Surveillance Reports

The Commission may enter into formalized agreements with other Federal agencies to collect and assemble information through the NEISS (National Electronic Injury Surveillance System), or to carry out special inquiries on injuries that would be of particular interest to the other agency. In these instances only, the definition of in-scope cases will be broadened and the CPSC representative shall code and transmit additional cases in accordance with additional coding instructions to be issued by the CPSC Project Officer. The hospital shall provide access to the information required.

C. Duties of the CPSC Representative

For the hospital's information, the duties of the CPSC representative are as follows:

- 1. The CPSC representative, with the hospital's assistance, shall help establish a control system within the hospital to ensure that physical injuries treated, or otherwise processed in the hospital, will be reported in the detail specified herein.
- 2. The CPSC representative shall furnish reports in accordance with specific instructions contained in the NEISS Coding Manual and other instructions. The emergency room records are to be made available daily to the CPSC representative as soon as conveniently possible.
- 3. The CPSC representative shall make an individual report of each injury by using a micro computer installed by the Commission.

 All costs of the equipment will be borne by the Commission.

 The data are recorded according to specific instructions provided in the coding instructions.
- 4. The CPSC representative shall maintain an accounting of transmitted data and provide the hospital administration with regular reports of data submitted.

5. The CPSC representative shall conduct liaison with hospital staff to promote accurate and complete recording of product-related injury information.

6. Special Surveys

CPSC may, from time to time, request the CPSC representative to temporarily provide additional information beyond that specified in the NEISS Coding Manual, (e.g., type of fireworks involved) in support of a special survey. Not more than six (6) special surveys will be conducted by CPSC during a one-year period and each survey will normally run for a one-month period. Cases identified as part of special surveys will not constitute more than 5 percent of the total product-related cases to be reported by the CPSC representative during the contract period. Instructions pertaining to each special survey will be provided to the hospital and CPSC representative approximately two (2) weeks in advance of each survey. Patient identification will not be required except for occasional cases selected for a follow-up inquiry as described in Section III, Statement of Work, Paragraph A.3., above.

7. Supplemental Surveillance Reports

- a. The CPSC representative shall provide information on supplemental data as specified under Section III, Statement of Work, Paragraph B.
- b. The CPSC representative shall complete the data coding and transmission to CPSC in accordance with the instructions listed under Section III, <u>Statement of Work</u>.
- 8. The CPSC representative shall regularly provide for periodic meetings, at least monthly, with hospital emergency room and other staff involved with the injury surveillance activity for the contract in order to promote effective injury reporting and awareness of product safety issues. Such meetings should be planned and implemented in coordination with the hospital administration.

D. Government Furnished Materials/Equipment

1. The Government will furnish to the hospital for use in connection with this contract the materials set forth below:

NEISS Coding Manual (January, 1997)
MEOSS Coding Sheets (Revised January, 1992)
Special Survey Instructions, as necessary
Additional Supplemental Surveillance
Instructions, as necessary
Any revisions to the above materials

2. All materials provided hereunder are for exclusive use in performance of this Interagency Agreement.\ 'Any such material not expended in performance of this Agreement shall be returned to CPSC upon completion of the Agreement.

IV. Project O ficers:

FOR MACH:

FOR CPSC:

Chief, Resource' Management Div. Martin Army Community Hospital Fort Benning, Georgia 31.905 Telephone (706) 544-1860

Mr. Don Kendall
CPSC, Division of Hazard &
 Injury Data Systems
4330 East West Highway, Rm 604
Bethesda, Maryland 20814
Telephone (301) 504-0539

V. Re imbursement

The MACH shall provide the services and facilities required to provide access to daily emergency room medical records at no cost to CPSC, as set forth below:

FY-1998 OCTOBER 1, 1997 THROUGH SEPTEMBER 30 1998

Item	Supplies/Services	<u>Ouantity</u> , Estimated	<u>Total Pri ce</u>
1.	Access only to NEISS Surveillance Reports.	6,605 (Reports)	No Cost

VI. Period of Agreement

The period of this Agreement is October 1, 1997 through September 30, 1998; the option period from October 1, 1998 through September 30, 1999. Modification of this Agreement shall be by mutual consent of the parties; however, if either party desires to terminate this Agreement, a written notice to the other party shall be forwarded and received thirty (30) days in advance of the desired termination date.

VII. Other Stipulations

The processing of data is performed in the Division of Hazard and Injury Data Systems, Directorate for Epidemiology, U.S. Consumer Product Safety Commission, headquartered in Bethesda, Maryland. Tabulations of pertinent data are prepared periodically and, if requested, will be made available to the MACH.

VIII. Option to Extend the Term of the Interagency Agreement

- 1. At the option of the Government, this Interagency Agreement is renewable for the period October 1, 1998 through September 30, 1999, by the Contracting Officer giving written notice of renewal to the MACH prior to the expiration date of the previous Interagency Agreement period; provided that, the Contracting Oficer shall give preliminary notice of the Government's intention to renew at least sixty (60) days before the contract is to expire. (Such preliminary notice shall not be deemed to commit the Government to renewals.)
- 2. The MACH shall provide the services and facilities required to provide access to daily emergency room medical records at no cost to CPSC, as set forth below:

FY-1999 (Option) OCTOBER 1, 1998 THROUGH SEPTEMBER 30, 1999

<u>ISupplies/Services</u>	<u>Ouantity</u> Estimated	<u>Total Pri ce</u>	
1. Access only to NEISS Surveillance Reports.	6,605 (Reports)	No Cost	

IX. Disclosure of Information

1. The Contractor shall submit to the Commission any report, manuscript or other document containing the results of work performed under this Agreement, <u>before</u> such document is published or otherwise disclosed to the public, to assure compliance with Section 6(b) of the Consumer Product Safety Act (15 U.S.C. Section 2055(b)), Commission regulations (16 C.F.R. Part 1101), and a Commission directive (Order 1450.2). These provisions restrict disclosure by Commission contractors of information that (1) permits the public to identify particular consumer products or (2) reflects on the safety of a class of consumer products. Prior submission allows the Commission staff to review the Contractor's information and comply with the applicable restrictions. CPSC should be advised of the Contractor's desire to submit or publish an abstract or a report as soon as practical.

APPROVED AND ACCEPTED FOR THE U.S. CONSUMER PRODUCT

Robert &. Frost
TITLE Contracting Officer

SAFETY CØMMISSÍON

2. Any publication of or publicity pertaining to, the Contractor's document shall include the following:

"This project has been partially funded with Federal funds from the United States Consumer Product Safety Commission under this Interagency Agreement. The content of this publication does not necessarily reflect the views of the Commission, nor does mention of trade names, commercial products, or organizations imply endorsement by the Commission."

X. <u>Privacy</u> Act

This Interagency Agreement does not require the Contractor to maintain a system of records as defined in the Privacy Act of 1974. More specifically, the Contractor is not required to, and agrees not to, maintain a system of records for or on behalf of the U.S. Consumer Product Safety Commission, in which any records or any personal data are indexed by, or retrieved by, a person's name, social security number, or any other unique identification.

XI. Authority

This Agreement is entered into pursuant to the authority of Section 27(g) of the Consumer Product Safety Act, P.L. 92-573 (CPSA), 15 USC 2054(c).

APPROVED AND ACCEPTED FOR THE MARTIN ARMY COMMUNITY HOSPITAL	
FORT BENNING, GEORGIA	
BY Sunday and Som	
EVERETT W. NEWCOMB III, COL, MC	
TITLE COMMANDER	
DATE 8 July 97	

liptrard 1.CONTRACTID CODE PAGE OF PAGES MENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT 1 4. REQUISITION/PURCHASE REQ. NO. 2. AMENDMENT/MODIFICATION No. 3. EFFECTIVE DATE 5. PROJECT NO. (If applicable) 10/01/97 96-1141-07 2543 7. ADMINISTERED BY (If other than Item 6) 6. SSUED BY CODE CODE CPSC <u>j1</u> US CONSUMER PRODUCT SAFETY COMM JOYCE LAWN (301) 504-0444 EXT. 1148 DIVISION OF PROCUREMENT SERVICES 4330 EAST WEST HWY ROOM 517 BETHESDA. MD 20814-4408 B02 (301) 504-0444 JOYCE LAWN Vendor ID: 00015769 9A. AMENDMENT OF SOLICITATION NO. 8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) (X)AMB ASSOCIATES, INC. 9B.DATED (SEE ITEM 11) 9601 GEORGIA AVENUE SUITE 612 10A, MODIFICATION OF CONTRACT/ORDER NO. SILVER SPRING MD 20910 CPSC-C-96-1141 SBA 0353-96-1097 x 10B. DATED (SEE ITEM 13) 06/06/96 FACILITY CODE CODE 11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers [] is extended, [] is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: copies of the amendment: (b) By acknowledging receipt of this amendment on each copy of the offer (a) By completing Items 8 and 15, and returning (a) by completing flexible to this state of the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDG-MENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change ah offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified. 12. ACCOUNTING AND APPROPRIATION DATA (If required) 98 1 940 99169 2543 13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14. A. THIS CHANGE ORDER IS ISSUED PURSUANTTO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A. B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECTTHE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation data, rtc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103 (b). C. THIS SUPPLEMENTAL AGREEMENT IS ENTEREO INTO PURSUANT TO AUTHORITY OF: X The Basic Contract D. OTHER (Specify type of modification and authority) Contractor copies to the issuing office. E. IMPORTANT: is required to sign this document and return 14. DESCRIPTION OF AMENDMENT/MODIFICATION(Organized by UCF section headings, including solicitation/contractsubject matter where feasible.) $In \; \text{accordance} \; \; \text{with Section} \; \; \text{I.4., Option to Extend the Term of the} \; \;$ Contract, the Consumer Product Safety Commission (CPSC) hereby exercises the option to extend the term of this contract to cover the period from October 1, 1997 through September 30, 1998. This option (Option Year II) provides for help desk services and data processing support.

(Signature of parson authorized to sign)

NSN 7540-01-152-8070

15A, NAME AND TITLE OF SIGNER (Type or print)

15B. CONTRACTOR/OFFEROR

PREVIOUS EDITION UNUSABLE

STANDARD FORM 30 (REV. 10-83)
Prescribed by GSA
FAR (48 CFR) 53.243

(301) 504-0444

ISC. DATE SIGNED

HA. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)

ntracting Officer)

ROBERT J FROST

Except as provided heroin, all terms and conditions of the document referenced in Item 9A or 10A, as heretotore changed, remains unchanged and in full force and effect.

15C. DATE SIGNED

Baaed on the above, \mbox{the} contract \mbox{is} hereby modified to provide funding as follows:

S . -

Contract Value for Current	FY98 N	TE	\$500, 000.00
Previous Funds	FY96		\$ 52,756.48
Previous Funds	FY97		\$1.14,011.48
Modification No. 7	FY98		\$115,000.00
Current	FY98 7	Total	\$115,000.00
Grand Total			\$281,767.96

The accounting and appropriation data applicable for this modification is: 98 1 940 $\pmb{99169}$ 25.42

Clipboard

MENDMENT/MODIFICATION NO.		MENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			PAGE OF PAGE
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POISON CONTROL CENTERS			9B. DATED (SEE	ITEM 11)	
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WASHINGTON DC 20016				TON OF CONTRACT/ORDE	R NO.
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SN 7540-01-152-8070 REVIOUS EDITION UNUSABLE STANDARD FORM 30 (REV. 10-83) Prescribed by GSA FAR (48 CFR) 53.243

- 1. In accordance with Section C.3.a.(3) which states that if PPPA regulations are amended to require child-resistance packaging of a household substance during the option period, this substance shall be permanently added to the CPSC "special" generic code list....Therefore the substance "ketoprofen" is added to Attachment A.
- Section C.3.a.(4) is modified to include three temporary generic codes for Calendar Year 1996. They are as follows:

methacrylic acid nail preparations topical formulations of minoxidil nicotine preparations (patches, gum, and nasal spray)

CUPBOARD

AMENDMENT OF SOLICITATION/MOD	DIFICATION OF CONTI	PACT	1 CUNTRACTIDE	
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PREVIOUS EDITION UNUSABLE

Prescribed by GSA FAR (48 CFR) 53.243

ATTACHMENT J.3.a. (replaces attachment J.3)

HOTLINE CONTRACT INCENTIVE FEE PLAN

1. Purpose/Introduction

- a. The purpose of this Incentive Fee Plan is to set forth the basic procedures for the periodic evaluation of, and fee determination for this performance-based service contract.
- b. The plan may be revised as the operational and/or program priorities change. The Contractor may propose changes to this plan and provide them to the Contracting Officer (CO). The CO will notify the Contractor in writing 30 calendar days in advance before the effective date of any changes. At its discretion, the Contractor may waive the 30 day advance notice requirement.
- C. The performance categories and assigned weights are as follows:

PERFORMANCE CATEGORY	WEIGHT
Contract management	. 20%
On-Site knowledge of CPSC issues and procedures.,	15%
Consumer contract satisfaction	20%
Accurate and timely preparation of Consumer Product Incident Reports, other reports, and other deliverables	. 20%
Operates, updates, and administers the	

automated answering equipment and

fax-on-demand systems, andsponds to general e-mail inquires	20%
Service and system improvements proposed by the Contractor and implemented by CPSC	5%
Total % of Assigned Weights	. 100%

- d. Up to 100% (\$2,500 per FY quarter) will be available for incentive fees.
- e. The incentive fee will be awarded on a FY quarterly basis for the following periods:

October 1 through December 31 January 1 through March 31 April 1 through June 30 July 1 through September 30

- f. The incentive fee evaluation process is designed to involve Contractor and Government personnel in a continuous dialogue to identify problems before they become significant and to allow the Contractor an opportunity to earn the maximum fee possible.
- g. The incentive fee evaluation process will involve the CPSC Project Manager who will serve as the Performance Assessment Official (PAO). The PAO will also serve on the Government Incentive Fee Determination Board (GIFDB). The Contractor will be notified(in writing) after contract award of the other personnel assigned to the GIFDB.
- 2. Administration of the Incentive Fee Plan
 - a. The PAO will prepare Quality Assessments(QA) after the end of each FY quarter, which will include ratings for each performance category. The CO will forward copies of completed assessments to the Contractor. The Contractor may then respond to the CO in writing within 10 working days regarding evaluation ratings of less than 100% on the QA assessments.
 - b. The PAO will furnish copies of the completed assessments and the Contractor's written responses, if any, to the GIFDB.
 - C. At the end of each FY quarter, the Contractor may send a written self-evaluation to the GIFDB regarding performance during that FY quarter.
 - d. Within 20 calendar days after receipt of documents from the PAO, the GIFDB will

- Review the assessments and Contractor's response, if any;
- (2) Calculate a percentage of the quarterly maximum potential award fee that should be awarded to the Contractor; and
- (3) Present the board's determinations to the CO.
- e. Within 10 calendar days, the CO will notify the Contractor by letter regarding the determination. The letter will include:
 - (1) The ratings assigned to each performance category.
 - (2) The rationale for the assigned ratings.
 - (3) Suggestions for improvement for Performance categories not assigned a 100% score.
 - (4) Instructions for the submittal of an invoice for the incentive fee earned for the PY quarter.

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